



Comprehensive Program Summary and Fiscal Year 2004/2005 Proposed Budget

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About the APCD

The Santa Barbara County Air Pollution Control District (APCD) is an independent special district charged with improving and protecting the quality of the air in Santa Barbara County. In 1970, the California Legislature gave local governments the primary responsibility for controlling air pollution from all sources except motor vehicles. In response, the APCD was established to adopt measures to control local sources of pollution, issue permits, monitor air quality, maintain an inventory of pollution sources, and other related activities. APCD staff members have expertise in meteorology, engineering, chemistry, planning, environmental sciences, field inspection, air monitoring, public outreach, data processing, accounting, human resources, and administration.

The governing board of the APCD consists of the five members of the County Board of Supervisors and one representative (a mayor or city councilperson) from each of the eight cities in the county.

MISSION STATEMENT

The APCD's mission is to protect the people and the environment of Santa Barbara County from the effects of air pollution. We accomplish this mission by implementing state and federal air pollution control laws in order to attain all ambient air quality standards and to minimize public exposure to airborne toxics and nuisance odors. In carrying out this mission, we strive at all times to demonstrate excellence and leadership in the field of air pollution control. Our goal is to provide consistent, high-quality, cost effective professional services to the public and regulated community.



Background and Overview

FY 2004/2005 BUDGET HIGHLIGHTS

Total Expenditures = \$7,998,590

(see page 16 for complete budget detail)

This budget is for APCD's fiscal year 2004/2005, which runs from July 1, 2004 through June 30, 2005. The budget adoption process is specified in Health and Safety Code Section 40131 and includes requirements for two public hearings and notification of all fee payers.

The APCD budget is divided into three budget units to differentiate:

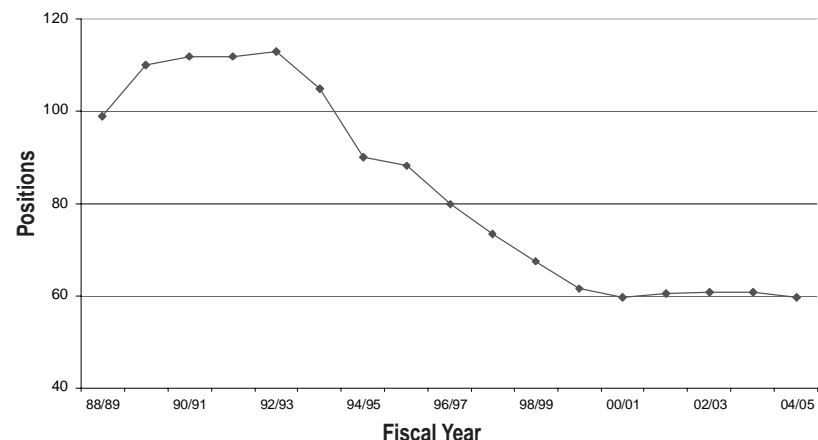
- the costs of controlling pollution from onshore sources typical of the responsibilities of any air district,
- the costs of controlling pollution from offshore oil and gas development and associated onshore facilities essentially unique to Santa Barbara County, and
- the costs associated with the Innovative Technologies Program. The Innovative Technologies Program consists of voluntary public and private partnerships funded by offshore oil mitigation funds, state and federal grants, and voluntary contributions from utilities and equipment manufacturers.

The APCD budget is financed primarily through fees paid by regulated businesses, motor vehicle registration fees, and federal and state grants.

The Strategic Plan adopted by the APCD Board in October 1997 forecast that overall fee revenue would continue to decrease substantially for several years. That reduction has indeed occurred. Fee revenue has dropped by over \$3 million since FY 1993/1994. As a consequence, 53 staff positions have been cut. The revenue picture has stabilized somewhat over the last several years; however, the proposed FY 2004/2005 budget leaves a vacant management position unfunded.

APCD has 59.75 full-time equivalent employees. This is a 47% reduction from the FY 1992/1993 staffing level of 113 employees. The remaining staff face the daunting challenge of continuing to comply with existing new state and federal mandates while maintaining a high level of service in major program areas such as rule development, planning, permitting, inspection, air monitoring, air toxics, and interagency review.

APCD 16-Year Staffing Trend



As noted above, the fee reductions over the last ten years have been substantial. Some of these downturns are associated with workload reductions and some are not. As committed to in the Strategic Plan, we continue to pursue alternatives to traditional funding sources. The pursuit of alternatives has borne fruit over the last several years in the form of the award of tobacco settlement funds and an increase in both state and federal grants.

We have not proposed an increase in the Rule 210 fee schedule for regulated sources since 1991 other than the annual adjustment for Consumer Price Index change allowed in our rules, which, for FY 2004/2005 is estimated to be 2.0%.

Strategic Plan

The Strategic Plan aligns APCD actions with our mission and organizational values. It was developed with community input via workshops and public hearings and adopted by the Board in September of 1997.

PRIORITY 1:

Protection of Public Health through Air Quality Improvement

Goal:

Continue to implement programs that directly reduce emissions.

Objectives:

- Adopt new rules and regulations that cost-effectively reduce emissions.
- Emphasize alternatives to “command-and-control” regulations such as pollution prevention and incentives.
- Develop partnership initiatives to introduce innovative or other low polluting technology in areas not currently regulated or where technology recipients agree to go beyond regulatory requirements.
- Involve the community in pollution reduction efforts through grant programs, public education, and recognition of outstanding pollution reduction efforts.
- Maintain a fair and rigorous enforcement program.
- Ensure that all emission sources contribute to reducing emissions.
- Ensure that areas upwind of Santa Barbara County mitigate the effects of transported air pollution.
- Ensure that penalties act as a deterrent.

Goal:

Maintain a strong, science-based program.

Objectives:

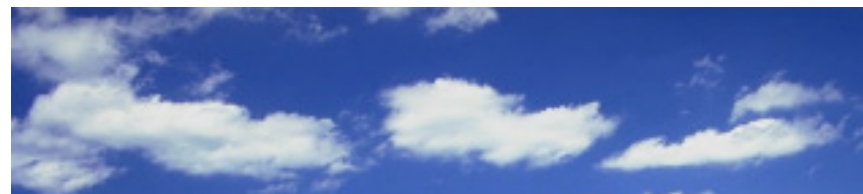
- Place a high priority on staff training.
- Base decisions on data that has been documented and subjected to critical and open review.
- Maintain a sound emission inventory and air quality monitoring system.
- Maintain and update the Clean Air Plan using the latest data and control techniques.
- Use the best available data in developing programs, rules and permit analyses.
- Recognize differences between North and South County air quality.

Goal:

Ensure that the APCD’s mission and actions are aligned and routinely reviewed.

Objectives:

- Maintain and periodically update a strategic plan.
- Develop and adopt annual goals and track progress.



Goal:

Ensure adequacy of resources.

Objectives:

- Continue to streamline and improve efficiency by taking advantage of technological advances and continuously reviewing systems and tasks.
- Revise the APCD fee structure to ensure reliable revenue consistent with workload.
- Prepare multi-year budgets.
- Broaden the APCD funding base by actively pursuing additional sources of revenue.

PRIORITY 2:**Community Involvement****Goal:**

Involve the community in air quality protection.

Objectives:

- Support a broad-based Community Advisory Council to provide input on rules and clean air plans and to foster open communication and a collaborative approach to air pollution control planning.
- Conduct workshops on new rules, plans, and the budget to obtain community input.
- Inform the public on air quality issues through a periodic newsletter, a Web Site, explanatory pamphlets and other educational matter.
- Keep the media informed.
- Participate in community events.

**PRIORITY 3:****Continuously Improve Service****Goal:**

Maintain and improve relationships with all constituents.

Objectives:

- Keep the Board well informed.
- Provide opportunities for public input to decisions that affect them.
- Train staff in customer service and reward good service.
- Survey constituents regarding the quality of service received.
- Tap employee expertise, reward high performance, and push decisions down to the lowest level at which they can be competently made.

Division Summaries



For FY 2004/2005, the Air Pollution Control District is proposed to be organized into two technical divisions, an information technology support group, and a fiscal services division. The Human Resources Officer reports to the Director. This proposed organizational structure is due to factors related to revenue reduction and increases in certain expenditures. We are proposing to keep a recently vacated division manager position vacant. Consequently it is necessary to modify the APCD management structure.

ADMINISTRATION FUNCTION

The Administration Functions include the human resources, fiscal services, and information technology support.

Human Resources

Human Resources is responsible for recruitment, employee and labor relations, benefits administration, classification and compensation, collaborative bargaining, Workers' Compensation, training, and compliance oversight for state and federal employment law requirements.

Information Technology

The Information Technology Group is responsible for the management development, operation, training, and maintenance of information systems at APCD. The system includes a PC network providing engineering and office automation, an integrated database system, and a data acquisition system to manage real-time air monitoring data from monitoring stations operated by the APCD and industry-run monitoring stations, as well as emission data from large facilities.



Doug Allard (right) retired as Air Pollution Control Officer on March 26, 2004. Terry Dressler, former manager of the APCD's Major Source Division, was appointed as the new agency director.

Fiscal

The Fiscal Section is responsible for the proper accounting of APCD resources. In addition to payroll, payables and receivables, the Fiscal Section manages electronic time card submittals and provides fiscal reports by cost center, project activity, and permit number.

ENGINEERING & COMPLIANCE DIVISION

The Engineering and Compliance Division provides initial and ongoing permitting, compliance, and enforcement services to applicants and operators of stationary sources of air pollution. Permits are required for a broad range of activities, from small businesses such as dry cleaners to large petroleum production and mining operations. The division manages permits and inspections for approximately 550 stationary sources of small, medium, and large size, with a broad range of air pollution-emitting activities, as well as 20 of the county's largest oil production and mining operations. The APCD ensures that operators of such activities abide by federal, state, and local air pollution laws and regulations. Larger facilities are also required to get federal (Title V) operating permits in accordance with the federal Clean Air Act. In addition to permitting, compliance, and enforcement, the division also handles the Air Toxics Program and source testing.

Permitting, Compliance, and Enforcement

The review of new sources of pollution entails detailed engineering analyses of APCD permit applications, evaluating applications for compliance with our rules and regulations, issuing the mandated *authority to construct* permits and, if compliance with applicable air regulations and permit conditions are met, issuing the *permits to operate*. Reevaluations of existing permits are performed every three years to review the project descriptions, equipment lists, and conditions and to bring the permits current with any new or revised rules and regulations. Larger sources require federal operating permits in addition to the APCD's permitting requirements. The permit compliance function provides project management for major energy (and a few non-energy) projects from the pre-application stage through the issuance of a permit to operate. Staff coordinates with other agencies to ensure that the permit holder complies with all of their APCD permit conditions, APCD rules and regulations, performance standards, and the California Health & Safety Code.

Once the permit to operate is issued, on-going tracking is provided of data submittals, source test and continuous emissions monitoring reports, and emissions offsets. The source testing and emissions modeling functions are associated with compliance and permitting. Source testing is the physical measurement of pollutants from emission points; it is used to determine compliance with APCD rules and permit conditions. Modeling analyzes potential air quality impacts of proposed projects using computer programs, which simulate the movement and dispersion of air pollutants, including the preparation of health risk analyses in certain cases. The enforcement function verifies compliance by conducting and documenting site inspections, reviewing records, accessing on-site monitoring data, and monitoring pollution levels. Consistent with state and federal guidance, we endeavor to inspect all sources at least once per year, larger sources more often. Enforcement staff also respond to citizen complaints, prepare reports for variances and abatement orders heard before the APCD Hearing Board, manage the APCD's Mutual Settlement Program, and manage the Asbestos Demolition and Renovation compliance program.

Air Toxics

The air toxics function includes the Air Toxics "Hot Spots" (AB 2588) Program, the review of applications to ensure no sources of significant toxic risk are permitted, and tracking and implementing requirements of state and federal air toxic control measures. The "Hot Spots" Program requires businesses to develop and update an emission inventory of toxic air pollutants and some businesses are required to perform a health risk assessment. The Air Toxics staff reviews the submittals, prepares industry-wide inventories for certain small businesses, and, unlike other air districts, provides the service of preparing the required risk assessment, resulting in considerable cost savings to businesses. The state of California develops Air Toxic Control Measures for categories of sources that emit toxic air contaminants, and these measures are implemented locally by the APCD. Title III of the Clean Air Act requires certain sources to install control strategies and equipment pursuant to published Maximum Achievable Control Technology standards.

TECHNOLOGY AND ENVIRONMENTAL ASSESSMENT

The Technology and Environmental Assessment (TEA) Division includes the Planning and Technology and Community Programs sections.

Planning and Technology

The Planning and Technology Section has two major components: Attainment Planning and the Innovative Technologies Group. Planning staff prepares clean air plans that map the path to improved air quality and form the basis for future rule development and permitting work. Clean air plans, required by state and federal laws, generally include an inventory of the county's pollution sources, the status of the county's air quality, detailed evaluation of proposed air pollution control measures, and forecasts of future air quality, including economic growth projections and complex computer modeling. The Innovative Technologies Group promotes the development, demonstration, and implementation of clean fuels and clean energy technologies to reduce air pollution through incentives to local businesses and industry. The group initiates projects through government-industry partnerships and through leveraged funding. APCD's portion of the funding comes primarily from Exxon and Chevron, through agreements reached during the permitting of their major oil and gas facilities. The program also receives grants from other government agencies (such as the state Carl Moyer Program) and funds from the clean air surcharge on motor vehicle registration fees. Permit fees are not used to fund these programs.

Rule Development

The rule development function takes the first step in implementing federal and state mandated clean air plans by proposing for adoption rules that control pollution from existing and new businesses. In addition, new rules may be initiated to streamline certain functions of the APCD and to solve compliance problems with existing rules. Opportunities for public participation in the rule development process are extensive.

Community Programs

The Community Programs Section also has several components. Staff ensures that all permits, plans, rules, and programs of the APCD are in compliance with the California Environmental Quality Act. Staff reviews the larger land development and planning policy documents and provides comments and suggested mitigation measures on the air quality analyses in other agencies' environmental documents. This section also leads the APCD's public education program including production of newsletters, brochures, and other educational materials, presentations at business, education, and other community events, and development and maintenance of the APCD Web site. Staff coordinates the APCD Business Assistance Program and Information Line, Pollution Prevention Program, and assists businesses and the public. In addition, staff coordinates with the Santa Barbara County Association of Governments on the development and implementation of transportation control measures and conformity determinations. Staff in this section are responsible for measuring and reporting air pollution levels throughout the county. This is done through two networks of air quality monitoring stations. The urban network is funded and operated by the APCD and the California Air Resources Board to monitor air quality in urban or populated areas throughout the county. The regional and facility-specific network is funded or operated by certain large sources to monitor background and regional pollutant levels and the air quality in the vicinity of those major facilities. The monitoring staff maintains the air monitoring network, performs quality assurance reviews on data, analyzes air quality levels, and submits required reports to the California Air Resources Board and the federal EPA. If any monitoring station shows pollution levels above a certain threshold, the Monitoring Section will notify schools, hospitals, convalescent homes, radio and TV stations, and advise people to curb their outdoor activities.

Impact Measures

Impact Measures quantify the impact the APCD is having on air quality and help track organizational effectiveness. (These measures may be affected by other factors as well, including meteorology, the efforts of other organizations, business cycles, and others.)

We track the following air quality indicators to gauge how effective our efforts are to protect public health:

Impact Measures	Actual FY 02/03	Est. Actual FY 03/04	Goal FY 04/05
Number of days on which the one-hour <i>state</i> ozone standard is not met somewhere in Santa Barbara County	3 ^a	7 ^b	3 ^c
Number of days on which the one-hour <i>federal</i> ozone standard is not met somewhere in Santa Barbara County	0	0	0
Percent of permits issued in which permit holders and applicants are required to meet applicable regulations.	100% 164 applications 542 permit holders	100% 164 applications 522 permit holders	100% est. 150 applications 522 permit holders
Ozone forming emissions from industrial sources emitting more than 10 tons per year	2490 tons ^a	2470 tons ^b	2450 tons ^c
Number of industrial sources posing a significant air toxic risk	4	4	2
Emissions reduced through grant funding	260 tons	160 tons	150 tons

^a Calendar year 2002

^b Calendar year 2003

^c Calendar year 2004



2003 Green Award Winners

DesignARC



Discoveries Learning Centers



Intri-Plex Technologies



Livinggreen



The purpose of the Green Award is to recognize voluntary activities by companies and organizations, big or small, private or non-profit, in Santa Barbara County that result in cleaner air or water; less waste, less traffic, conservation of energy and natural resources or reduced use of hazardous materials. The Green Award honors those organizations that demonstrate exceptional commitment or innovations well beyond their primary mission.

A New Home for APCD: Casa Nueva



In late 2003 the Air Pollution Control District moved its offices into “Casa Nueva,” a new building built by Santa Barbara County with an emphasis on sustainable materials and design. As Casa Nueva’s primary tenants, employees of the Air Pollution Control District played a key role in advocating environmentally progressive design features.

- The building is designed to be 20% more efficient than 2001 Title 24 energy requirements.
- The vast majority of the landscaping consists of native, drought tolerant plantings
- Wisteria vines growing along the trellis will shade the south and west sides of the building during spring and summer, and allow sun exposure during winter when the vines are bare. Mature wisteria vines will eventually replace the existing shades (which are made from recycled #2 plastic).
- The heating, ventilation, and air conditioning system is able to run on fresh air when the outside temperature is acceptable, reducing the energy needed for heating and cooling.

- Roof sails will lower the temperature of the roof, roof top equipment, and the intake air, reducing the energy needed for cooling.
- Lighting system includes automatic dimming based on incoming natural light and individual control of lights in most work areas.
- Steel Framing comes from highly recyclable materials and is fully recyclable.
- Wood use was minimized, emphasizing decorative, rather than structural use. Decorative teak-like wood accents are certified sustainably harvested Ipe and Pao Lope.
- Self-adhesive modular carpeting does not off-gas, is made from recycled materials, and allows for replacement of individual tiles when necessary, reducing both waste and the use of new materials.
- Exposed concrete slabs in the lobby, kitchen, and lab, reduce the use of flooring materials.
- Custom cabinetry is made from Plyboo, a highly renewable bamboo wood.



Overview of FY 2003/2004 Major Accomplishments

EVENTS AND HIGHLIGHTS

- No exceedances of one-hour federal ozone standard for the third year in a row
- Fifth year in a row for attainment of one-hour federal ozone standard
- EPA formally redesignated Santa Barbara County as an attainment area for the federal 1-hour ozone standard.
- Made progress with EPA, the California Air Resources Board, and other partners to fund the first marine shipping retrofit program.
- Passage of Senate Bill 700 removing exemption from permit for agricultural sources of air pollution.
- Twenty grants to reduce air pollution
- 1,334 inspections and 462 permitting actions in calendar year 2003
- Response to 186 air pollution complaints in calendar year 2003

AIR QUALITY

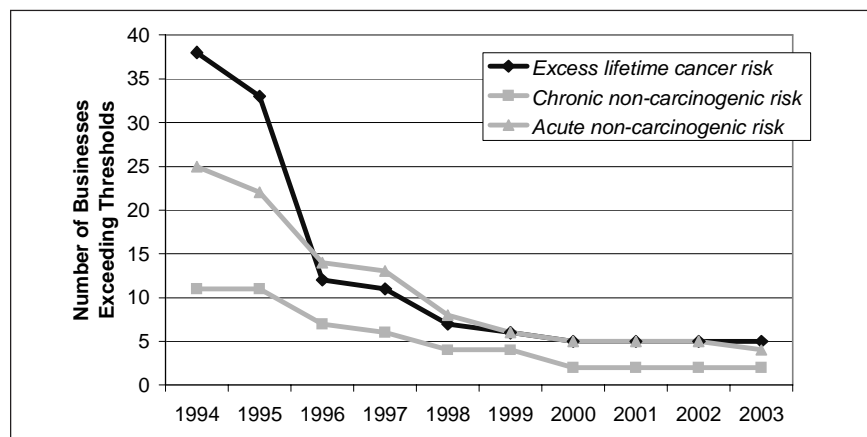
Santa Barbara County achieved a major milestone in 2003 with the formal designation by US EPA of “ozone attainment” area, meaning that we had met all of the requirements for attaining the one-hour federal ozone standard. APCD had been striving toward this goal since the first Clean Air Plan was developed in 1979. In 2003, for the third straight year, there was not a single day on which the air quality anywhere in our county failed to comply with the federal one-hour ozone standard. Additionally, US EPA has indicated its intent to designate our county as an attainment area for the new eight-hour ozone standard as well. Our county is still out of attainment for the California state ozone standard, which is more protective of public health than the US EPA standards. In an 2003 we failed to comply with the state ozone standard on seven days.

MARINE SHIPPING

In order to maintain our hard-won accomplishment of attaining the federal ozone standard, we have taken the initiative to work toward reduction in emissions from what is now the number one source of ozone-forming pollution in our region: marine shipping. Ocean-going vessels passing along our coastline emit more oxides of nitrogen than all of the vehicles on our roadways combined. And, this unregulated source of pollution is growing rapidly. Although Santa Barbara County is a minor player in the world of global shipping, we have made a difference in the following ways. We have alerted many air districts, ports, and other governmental agencies to the significance of this problem. Our inventory of marine shipping emissions has stood up to skeptical questioning and has become a model for others who are beginning to realize the extent of the problem. We commented extensively on US EPA’s proposed standards for new ships and helped make a difference by encouraging EPA to commit to considering more stringent standards in 2007 and potentially applying those standards to foreign flagged vessels. Most importantly, we have played a central role in working with the state Air Resources Board and others to put together a retrofit demonstration program intended to demonstrate the feasibility of reducing emissions from existing vessels. The success of this program may open the door to many more such retrofits and could make a major dent in the projected emissions growth from this source category. In April, 2004, staff developed and presented a paper titled, “The Need to Reduce Marine Shipping Emissions: A Santa Barbara County Case Study” at the Air and Waste Management Association’s West Coast Conference on Marine Port Air Quality Impacts.

REDUCTION OF TOXIC RISK

Since 1991, just five of the original 51 businesses presenting significant risk to the public continue to be considered significant risk facilities, a 90% reduction.



INNOVATIVE EMISSION REDUCTIONS

The Innovative Technologies Group (ITG) established cooperative government-industry partnerships to promote the development, testing, and application of clean air technologies in Santa Barbara County. During FY 2003/2004, the group's activities resulted in the issuance of 20 grants to reduce air pollution.

Projects included:

- continuing the Agricultural Water Pump and Boiler Re-power Programs (four portable pumps, five stationary water pumps),
 - re-powering one marine vessel with low emitting engines,
 - replacing three outboard engines,
 - obtaining additional funding for Clean Air Projects under the Carl Moyer Program,
 - replacing four automotive parts cleaners with water-based systems,
- 14** • tracking the implementation of emission reduction projects funded through DMV grants.

REGULATION OF AGRICULTURE

The passage of Senate Bill 700 by the California Legislature requires certain large agricultural sources of air pollution to obtain permits to operate from local air districts. This requirement stems from Federal Clean Air Act provisions. While the major impact of this bill is expected to be felt by air districts with poor air quality, some large farms in Santa Barbara County could be affected. The bill also provides the option for local districts to require permits for smaller farms. We have begun an outreach program to involve stakeholders in the process of determining how this bill will be implemented and how to determine exactly what the emissions from agricultural sources in our county are.

PERMITS AND INSPECTIONS

	<i>Calendar Year 2003</i>
Authority to Construct permits issued	147
Permits to Operate issued	43
Permit reevaluations	125
Exemption Request approvals	25
Inspections conducted	1,334
Public complaints responded to	186
New Federal "Title V" permit for a major source (following extensive public review)	0 ^a
Title V permit renewals proposed (following extensive public review)	26 ^a

^a Fiscal year 2003

Major Factors Affecting the FY 2004/2005 Budget

No fee increases are made for FY 2004/2005 other than the 2.0% Consumer Price Index adjustment in fees allowed for by APCD Rule 210.

Fiscal Year 2004/2005 will be a difficult budget year. As noted in last year's advance look at the FY 2004/2005 budget, we will be faced with a significant decrease in re-evaluation revenue (see below) and the potential reduction in Tobacco Settlement Funds noted last year has, in fact, occurred. In addition, two significant areas of expenditure increase make balancing our budget more difficult: retirement contributions and workers compensation. These problems are not unique to our air district, since most public agencies are facing these same issues. In response to these problems, we are proposing to utilize \$100,000 of our dry period financing reserve, to keep a recently vacated division manager position vacant, and to make other significant expenditure reductions.

In addition, the FY 2004/2005 budget is affected by the following factors:

Revenue and Expenditure Uncertainties

After a decline in fee revenue of over \$3 million between FY 1993/1994 and FY 1999/2000, APCD revenues have been relatively stable; however, uncertainties still exist, including:

- The potential for state subvention to be cut or eliminated
- The need to maintain a consistent level of expenditures as a condition of receiving EPA grant funds
- The reduction in Tobacco Settlement Account Funds, and the potential loss of those funds altogether.

We have made conservative assumptions in estimating revenue for next year.

It should be noted that emission-based fees in this budget are based on current estimates of emissions. Since our actual emission data is not available until very late in the fiscal year, there is some risk of budget shortfalls if emission estimates prove high.

Revenue Changes

Most revenue categories are projected to be relatively stable between the current fiscal year budget and FY 2004/2005. One significant exception is re-evaluation revenues, which are assessed to each permitted source every three years. The three-year assessment provides an uneven revenue stream in that one of the three years yields substantially lower revenue. This will occur in FY 2004/2005 and will result in a reduction in revenue in this category of \$220,657 (38%).

Expenditure Changes

Most expenditure categories are projected to be relatively stable between the current fiscal year budget and FY 2004/2005. Exceptions include (1) base salaries, which are expected to increase by \$99,634 (2%) due to the estimated 2.0% cost-of-living adjustment and the inequity adjustments approved in FY 2003/2004, (2) retirement contributions, which are expected to increase by \$85,796 (14%) due to required increases based on the latest actuarial estimates, and (3) workers compensation costs, which are expected to increase by \$105,300 (132%) due to reclassification of employees into higher risk categories by the State Fund insurance provider.

State Clean Air Planning Requirements

After obtaining official recognition of our clean air attainment status from the U.S. EPA, our planning efforts now focus on the more health-protective state 1-hour ozone standard. During FY 2004/2005, staff will work closely with the California Air Resources Board in this next planning process and develop a strategy as part of the 2004 Clean Air Plan for APCD Board approval. In addition, Senate Bill 656 requires the district to undertake planning activities for compliance with the state particulate matter standard.

Motor Vehicle Registration Surcharge Program

An existing annual surcharge of \$4 per registered vehicle is charged by the California Department of Motor Vehicles (DMV) to reduce air pollution from motor vehicles. Use of DMV funds for APCD programs related to transportation reduces the fee burden on local businesses. DMV funds are set aside to implement programs and projects to reduce pollution from motor vehicles. In the FY 2004/2005 budget approximately 66% of the total DMV funding is to be used in-house, while 34% is to be used for outside programs, grants, and contracts. We use the Innovative Technologies project criteria to bring candidate programs to the Board and then work with the project proponents to issue individual grants. This year DMV funding is also subsidizing \$80,000 of the Clean Air Express Commuter Bus Program.

Innovative Technologies Group

The award-winning Innovative Technologies Group has funded many projects demonstrating the use of clean technologies in business, government, and industry. These projects include the repowering of fishing vessels, heavy-duty trucks, and buses, and replacing old agricultural booster pumps and boilers with newer, low polluting engines. The primary funding source for these grants has been mitigation funds established by major oil and gas projects in the late 1980's and, more recently, Carl Moyer Funds from the state. These funds are expected to decrease, so new funding sources are needed for this important program, especially since we expect them to play a critical role in reducing emissions from marine shipping. APCD staff continue to pursue funding alternatives.

EPA Grant

The EPA Federal Fiscal Year 2004 (October 1, 2003 - September 30, 2004) EPA §105 Grant for the APCD is \$494,000. This grant amount includes some one-time carryover of unexpended funds, which will not be available in subsequent years. Competition for these grant funds is stiff; there are always threats to reduce overall EPA grant funds. In addition, due to revenue reductions, we have had repeated problems with failure to

meet our “maintenance of effort” (MOE) obligations. This happened most recently with the EPA FY 03 grant. In the past, we have provided information to EPA and they have published, in the Federal Register, a notice of intent to change our MOE obligations. To date, this process has successfully resulted in APCD continuing to receive the EPA funding; however, there is always the threat that this MOE problem could jeopardize our grant. Finally, the amount of funding provided through the §105 Grant program is subject to any austerity measures or other funding reductions promulgated through the federal budget process.

Alternative Funding Sources

An important objective in the APCD Strategic Plan is to “Broaden the APCD funding base by actively pursuing additional sources of revenue.” To this end, we have been successful in obtaining a \$75,000 increase to our EPA grant, \$85,000 in County tobacco settlement funds beginning in FY 2000/2001, and an increase of state subvention, also beginning in FY 2000/2001. While these revenues have helped, they were not permanent increases. The authority of the APCD to generate its own revenue through fee increases makes it difficult to compete with other agencies for permanent funding sources. Other than CPI adjustments, the APCD has not increased its fees in 13 years.

Streamlining and Efficiency Improvements

Continuous efficiency improvements are imperative for the APCD to maintain the same level of effectiveness and customer service with reduced resources. The FY 2004/2005 budget relies on the continued efficiency improvements and streamlining of operations including increased computer automation, reduced permit processing times, and streamlined rules. Performance measure tracking and customer feedback are essential to continued improvements.

APCD Proposed Budget FY 2004/2005

Financial Summary • Combined Budget Units 871, 872 and 873 - Onshore, Offshore and ITG

REVENUE PLAN

	FY 2003/04 Adjusted Budget	FY 2003/04 Estimated Actuals	FY 2004/05 Proposed
Evaluation Fees-CY	\$87,295	\$122,093	\$111,180
Asbestos Notification Fee	\$57,414	\$60,000	\$59,160
Re-Evaluation Fees -CY	\$586,327	\$687,218	\$365,670
Air Toxics-AB-2588	\$11,297	\$11,290	\$7,026
Application Fees	\$60,080	\$66,793	\$80,070
Annual Fees	\$872,950	\$872,951	\$812,940
Notice of Violation	\$150,000	\$147,015	\$150,000
MVFF Fee	\$30,217	\$30,000	\$32,640
Source Test Fee	\$41,080	\$49,000	\$40,800
DAS	\$302,337	\$311,259	\$306,363
Monitoring	\$473,916	\$497,953	\$505,407
Licenses, Permits Total	\$2,672,913	\$2,855,572	\$2,471,256
Use of Money	\$115,000	\$147,898	\$250,000
Motor Vehicle	\$1,200,000	\$1,200,000	\$1,250,000
State-Other	\$103,260	\$108,000	\$108,000
Intrgov Rev State Total	\$1,303,260	\$1,308,000	\$1,358,000
Intrgov Rev-Federal	\$535,000	\$1,205,744	\$494,000
Contributions - Other Agencies	\$85,000	\$154,219	\$60,000
Reimb for District Services	\$2,155,434	\$1,377,451	\$1,938,046
Environmental Review	\$16,589	\$16,589	\$12,335
Environmental Impact - AQAP	\$287,560	\$281,364	\$283,560
Other Sales	\$5,000	\$666	\$5,000
Reimb Charges-Air Pollution	\$54,199	\$84,415	\$68,355
Miscellaneous Revenues	\$0	\$870	\$0
Miscellaneous Revenues Total	\$363,348	\$383,904	\$369,250
Other Fin Sources	\$0	\$0	\$0
Non Rev Receipt	\$0	\$0	\$0
Sub-Total Revenues	\$7,229,955	\$7,432,788	\$6,940,552
Other Financing Sources			
Fund Balance Available	\$865,737	\$189,597	\$676,325
Release of Designations	\$75,000	\$75,000	\$381,713
Total Other Financing Sources	\$940,737	\$264,597	\$1,058,038
Total Revenue	\$8,170,692	\$7,697,385	\$7,998,590

EXPENDITURE PLAN

	FY 2003/04 Adjusted Budget	FY 2003/04 Estimated Actuals	FY 2004/05 Proposed
Regular Salaries	\$4,000,507	\$4,018,901	\$4,054,793
Compensated Absences	\$0	\$0	\$0
Contractors on Payroll	\$0	\$0	\$0
Extra Help and/or Labor	\$0	\$146	\$0
Overtime	\$2,500	\$0	\$1,500
Retirement Contribution	\$603,631	\$628,380	\$689,427
FICA/Medicare	\$58,008	\$55,053	\$56,326
Social Security Alternative	\$0	\$0	\$0
Health Insurance Contrib	\$189,005	\$144,547	\$151,665
Life & Disability Insur	\$0	\$0	\$0
Unemployment Ins Contribution	\$8,246	\$8,820	\$7,820
Workers Compensation	\$0	\$0	\$0
Salaries and Benefits Total	\$4,861,897	\$4,855,847	\$4,961,531
Clothing and Personal	\$3,100	\$642	\$2,474
Communications	\$84,380	\$79,388	\$94,915
Household Expense	\$14,000	\$20,407	\$20,000
Maintenance - Equipment	\$21,100	\$2,255	\$26,650
MTC Struct/Impr & Grounds	\$9,500	\$4,899	\$10,900
Instruments & Equip <\$5000	\$66,361	\$100,336	\$113,954
Medical, Dental and Lab	\$1,200	\$982	\$0
Memberships	\$9,175	\$8,228	\$9,875
Office Expense	\$36,500	\$43,249	\$35,500
Postage	\$29,000	\$29,426	\$31,000
Books & Subscriptions	\$8,750	\$10,806	\$7,350
Computers/Software <\$5000	\$108,100	\$77,428	\$47,850
Professional & Special Services	\$1,419,069	\$1,042,153	\$1,292,465
Administration Fees	\$5,000	\$4,875	\$5,000
ADP Payroll Fees	\$11,500	\$10,477	\$11,500
Legal Fees	\$137,970	\$130,406	\$130,470
Publications & Legal Notices	\$15,500	\$7,500	\$20,000
Rents/Leases-Equipment	\$12,000	\$13,960	\$15,600
Rents/Leases-Structure	\$280,600	\$312,708	\$323,700
Special Departmental Expense	\$185,403	\$280,259	\$230,851
Cost Allocations	\$43,418	\$42,766	\$46,880
Transportation and Travel	\$94,950	\$41,049	\$69,496
Training and Travel	\$33,700	\$43,207	\$19,750
Utilities	\$65,500	\$53,659	\$69,500
Services and Supplies Total	\$2,695,776	\$2,361,064	\$2,635,680
Contrib to Other Agencies	\$180,000	\$182,390	\$100,000
Data Processing Service	\$500	\$0	\$500
Motor Pool Charges	\$57,420	\$46,301	\$55,379
MTC-Radio/Comm Equipment	\$500	\$372	\$0
Liability Insurance	\$75,000	\$75,233	\$80,000
Telephone Services	\$38,000	\$28,586	\$28,500
Other Charges Total	\$351,420	\$332,882	\$264,379
Fixed Assets	\$186,600	\$147,592	\$137,000
Contingencies	\$0	\$0	\$0
Itfr(-) Budget Unit 872	\$0	\$0	\$0
Itfr(-) Budget Unit 873	\$0	\$0	\$0
Increase Designations	\$75,000	\$0	\$0
Total Expenditures	\$8,170,692	\$7,697,385	\$7,998,590

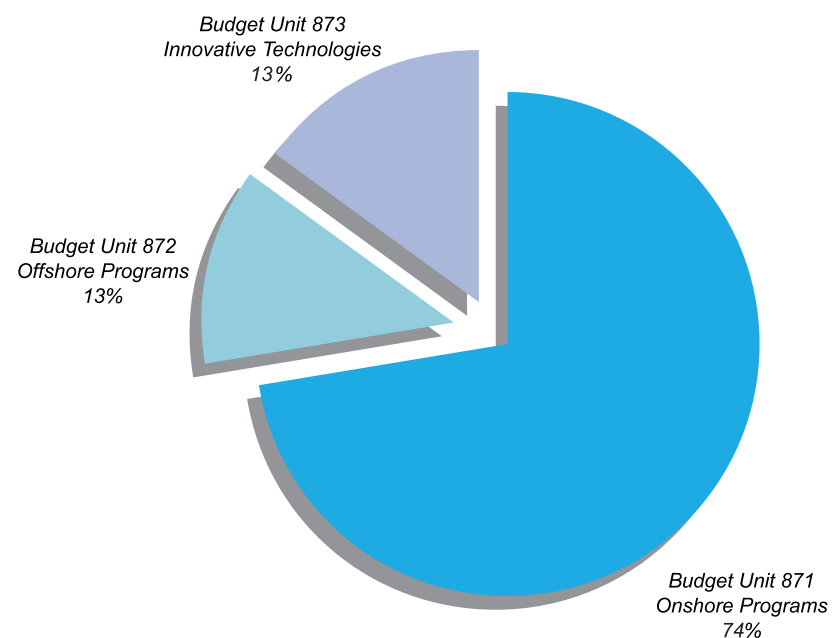
APCD Revenue Distribution by Program FY 2004/2005

Source of Funds Summary	All Budget Units Combined	Air Quality Planning	Community Assistance	Land Use	Air Monitoring	Innovative Technologies	Permitting	Compliance & Enforcement	Air Toxics	Special Studies & Source Testing	Rule Devel.	Data Acquisition/Processing	Admin
Permit Evaluation Fee - NSR	\$111,180	-	-	-	-	-	\$58,680	\$52,500	-	-	-	-	-
Asbestos Inspection Fee	\$59,160	-	-	-	-	-	\$58,000	\$1,160	-	-	-	-	-
Permit Reevaluation Fee	\$365,670	-	-	-	-	-	\$204,345	\$161,325	-	-	-	-	-
Air Toxics Program Fee	\$7,026	-	-	-	-	-	-	-	\$7,026	-	-	-	-
Permit Application Filing Fee	\$80,070	-	-	-	-	-	\$45,922	\$34,148	-	-	-	-	-
Emission Fee	\$812,940	\$6,353	\$2,184	\$921	\$6,458	-	\$407,003	\$59,704	\$30,121	-	\$300,196	-	-
Notice of Violation Settlement Fee	\$150,000	-	\$2,448	-	\$7,170	-	\$38,764	\$101,618	-	-	-	-	-
Gas Station Fee	\$32,640	-	-	-	-	-	\$32,640	-	-	-	-	-	-
Source Test Fee	\$40,800	-	-	-	-	-	\$40,000	\$800	-	-	-	-	-
Interest Earned	\$250,000	\$9,332	\$32,072	\$3,176	-	\$3,176	\$185,147	\$17,097	-	-	-	-	-
Motor Vehicle Registration Surcharge Fee	\$1,250,000	\$245,596	\$380,916	\$216,929	\$225,988	\$180,571	-	-	-	-	-	-	-
ARB Grant/CMAC	\$108,000	\$804	-	-	-	-	\$36,878	\$58,092	-	-	\$12,226	-	-
EPA Grant	\$494,000	\$10,152	\$32,480	-	\$17,787	-	\$170,113	\$181,012	\$40,474	-	\$41,982	-	-
Tobacco Settlement	\$35,000	-	-	-	-	-	\$20,000	\$15,000	-	-	-	-	-
Land Use Review Fee	\$12,335	-	-	\$12,335	-	-	-	-	-	-	-	-	-
AQAP Fee	\$283,560	\$283,560	-	-	-	-	-	-	-	-	-	-	-
Subscriptions/Miscellaneous	\$5,000	-	-	-	-	-	\$4,970	-	\$30	-	-	-	-
Increment Emission Fee	\$68,355	-	-	-	-	-	\$29,226	\$39,129	-	-	-	-	-
Reimbursable Permit Fee	\$1,938,045	-	-	\$19,334	\$8,603	\$1,089,630	\$223,279	\$527,471	-	\$69,728	-	-	-
Monitoring fee	\$505,407	-	-	-	\$505,407	-	-	-	-	-	-	-	-
DAS fee	\$306,363	-	-	-	-	-	-	-	-	-	-	\$306,363	-
<i>Other Financing Sources</i>													
Use of Prior Fund Balance	\$961,702	\$16,517	\$186,754	-	\$154,959	\$40,000	\$214,165	\$197,490	\$91,412	-	\$60,405	-	-
Salary Savings	\$96,336	-	-	-	-	-	\$7,117	\$66,871	\$537	-	\$21,811	-	-
Contributions other agencies	\$25,000	-	-	-	-	-	-	\$25,000	-	-	-	-	-
Total Funding	\$7,998,590	\$572,314	\$636,854	\$252,695	\$926,372	\$1,313,377	\$1,776,249	\$1,538,417	\$169,600	\$69,728	\$436,620	\$306,363	\$0

APCD Expenditures by Budget Unit FY 2004/2005

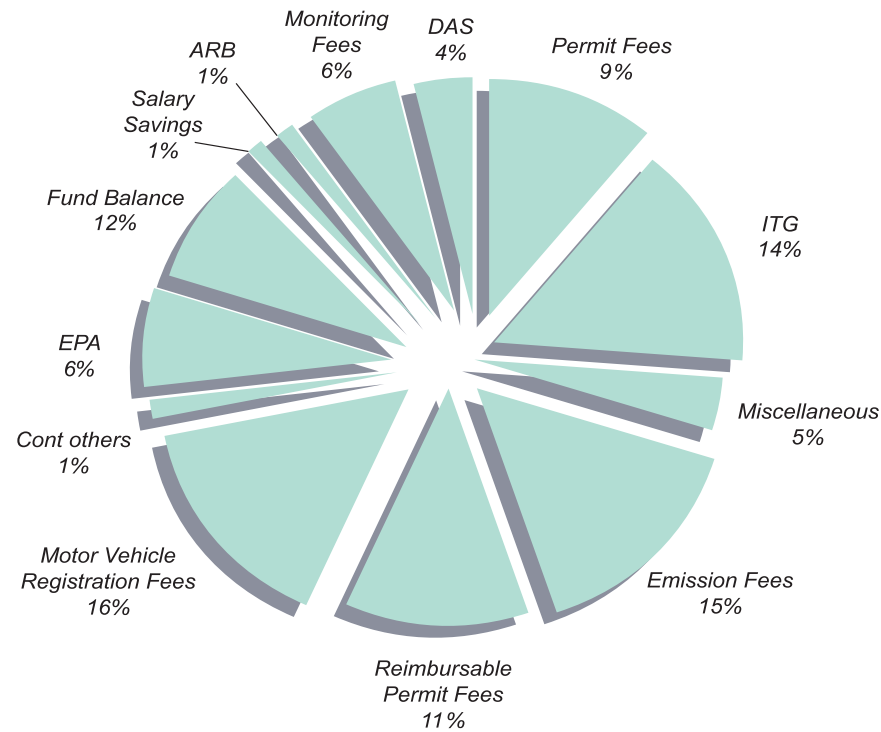
Use of Funds Summary	Budget Unit 871 Onshore Programs	Budget Unit 872 Offshore Programs	Budget Unit 873 Innovative Technologies	Total All Budget Units
Air Quality Planning	\$572,314			\$572,314
Community Assistance	\$636,854			\$636,854
Land Use/Transportation/ Conformity	\$241,501	\$11,194		\$252,695
Air Monitoring	\$420,965	\$505,407		\$926,372
Innovative Technologies	\$223,747		\$1,089,630	\$1,313,377
Permitting	\$1,673,191	\$103,058		\$1,776,249
Compliance/Enforcement/ Mutual Settlement	\$1,172,292	\$366,126		\$1,538,418
Air Toxics	\$169,600			\$169,600
Special studies and Source Testing	\$41,906	\$27,822		\$69,728
Rule Development	\$436,620			\$436,620
Data Acquisition System	\$306,363			\$306,363
Admin	\$0			\$0
Total	\$5,895,353	\$1,013,607	\$1,089,630	\$7,998,590

USE OF FUNDS



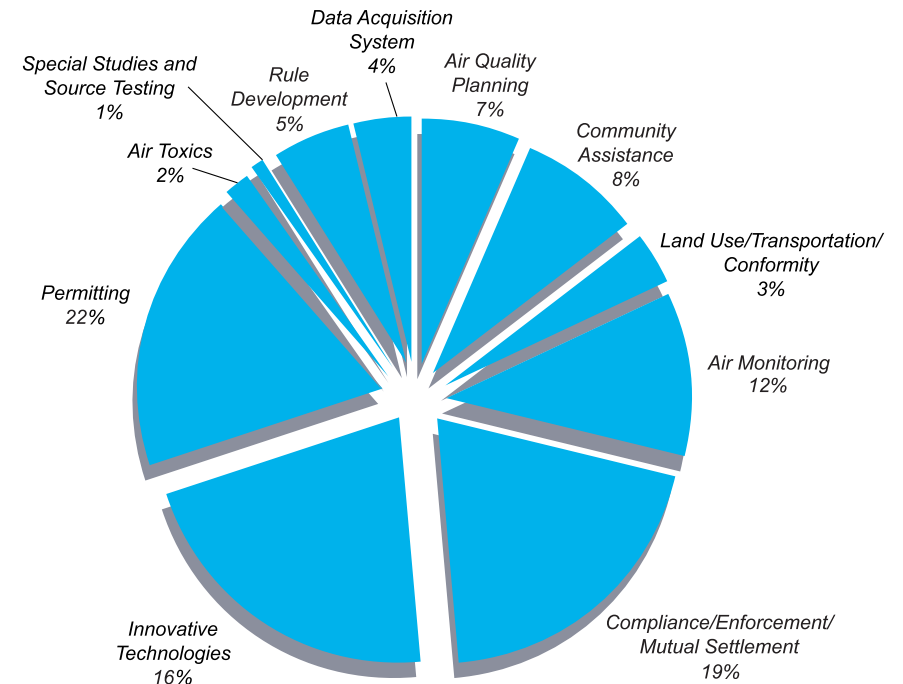
APCD Source of Funds

FY 2004/2005



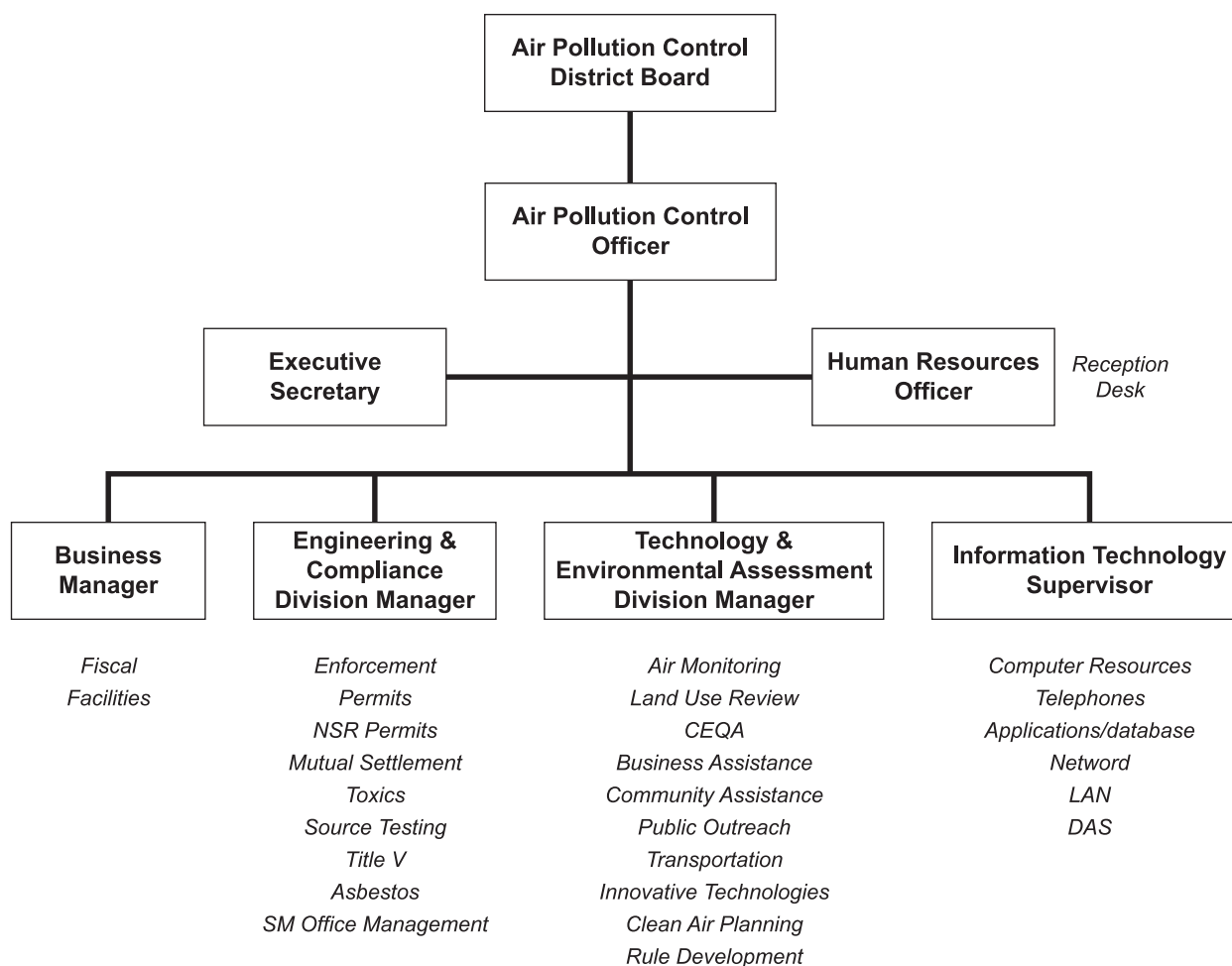
APCD Use of Funds

FY 2004/2005





Budget: \$8.0 million
Staffing: 59.75 positions



FY 2004/2005 Budget Discussion By Division

ADMINISTRATION FUNCTION

Character of Expenditures	
Salaries	\$1,657,097
Services and Supplies	\$1,346,464
Fixed Assets	\$20,000
Total	\$3,023,561

Administrative expenses are allocated to the District's direct operating division as an overhead allocation based upon direct billable salaries. The **Administration Function** includes administrative support, information systems, fiscal, and human resources sections.

ADMINISTRATIVE SUPPORT

Purpose Statement

We provide clerical, fiscal, and facilities support to all APCD staff and seek to satisfy the informational needs of the public and the regulated community.

Administrative Program

Major Prior Year Accomplishments

- Prepared audited financial statements, related schedules, and footnotes for presentation to State/Federal Agencies and the County Auditor-Controller office.
- Worked with Automated Data Processing for updating and implementation of new payroll software and procedures for the District's payroll program.
- Attended a training seminar on How to Focus and Execute Priorities for Improved Business Results.
- With the move to Casa Nueva completed the purging of non-essential work papers.

- Consolidated all District archives to one central storage location.
- Located office space and procured services for staffing and opening the new Santa Maria Office

Administration Program

FY 2004/2005 Goals

1. Upgrade Accounting Software to be compatible with the District's XP Operating System.
2. Expand electronic Account Payables to include travel payments for staff, Hearing Board and CAC members.
3. Implement electronic signatures for the Timecard Program.
4. Continue updating and improving intranet web accounting forms and reports.
5. Continue improving accounting staff knowledge of quality control and software accounting procedures.
6. Track expenses for State and Federal grants and report status on a quarterly basis.



HUMAN RESOURCES

Purpose Statement

Human Resources is responsible for recruitment and selection of employees, labor relations, benefits administration, classification and compensation, collaborative bargaining, Workers' Compensation, training, and compliance oversight for state and federal employment law requirements. We provide human resource, benefit, and labor relations services to ensure organizational equity to meet the changing needs of the agency and its staff.

Human Resources**Major Prior Year Accomplishments**

- Development and modification to human resource related policies and procedures were completed to ensure compliance with both State and Federal requirements.
- Successfully negotiated multi-year contracts with all three APCD employee groups.
- Worked with a labor-management cooperative to change benefits broker resulting in significant reductions in premiums for both the APCD and its employees.
- Conducted a nationwide recruitment for the Air Pollution Control Officer.
- Served as CAPCOA Human Resources Committee chair and participated in implementing programs to increase HR department efficiency in APCDs throughout California.
- Established a presence in Santa Maria office to provide Human Resources services to employees assigned to that location.
- Provided six different training opportunities to APCD employees.

**Human Resources
FY 2004/2005 Goals**

1. Organize, direct, control, and review the day-to-day operations of the APCD's personnel program.
2. Analyze and make recommendations to APCD management regarding personnel policies and practices.
3. Participate in collaborative discussions with employee organizations. Meet with employees and employee organizations to discuss and resolve grievances and problems.
4. Review management and employee requests for classification and pay changes, initiate studies and make recommendations.
5. Plan and conduct recruitments and develop job-related examinations.
6. Coordinate training and development programs for APCD staff.
7. Administer employee benefit plans.
8. Review proposed legislation and new regulations and make appropriate recommendations for compliance.
9. Provide guidance to new Air Pollution Control Officer regarding organizational structure and possible changes.
10. Continue to provide a presence and services to employees permanently assigned to the Santa Maria office.

INFORMATION SYSTEMS

The Information Technology Section is responsible for the management, development, operation, training, and maintenance of information systems at the APCD. These systems include a network of computers providing engineering and office automation, an integrated database system, and a data acquisition system to manage real-time air monitoring data from monitoring stations operated by the APCD and industry-run monitoring stations, as well as emission data from large facilities.

Purpose Statement

We facilitate and support the APCD mission and business of clean air by supplying easy and timely access for staff, regulated sources and the public to the District's information, processes, and staff.

Two programs make up Information Systems: the Data Acquisition System (DAS) and the Local Area Network (LAN.)

**Automated Data Acquisition (DAS) Program
Major Prior Year Accomplishments**

- The Information Systems staff provided reliable operation of the Data Acquisition System in support of program goals.
- Network connectivity was added for new Santa Maria office.
- The DAS system uptime exceeded 98%.
- The DAS system was relocated to the new Santa Barbara facility with very little down time.
- Evaluation of replacement candidates for the current DAS continued.
- Broadband networking to some of the monitoring sites provided greater remote management capabilities helping to reduce travel to those sites.
- .NET development training began. Continued to enhance network security.
- Oracle 9i test database implemented.

**Automated Data Acquisition Program
FY 2004/2005 Goals**

1. UP Time 97% / Data Acquisition 80+%.
2. Backups 100% reliable.
3. Hold the line on maintenance costs on the DAS.
4. .NET development advanced training.
5. .NET prototype applications developed for automation.
6. Continue to enhance remote diagnostics and reduce telecommunication and travel costs.
7. Continue documentation of system as necessary.
8. Migrate to Oracle 9i on Windows 2003 platform.
9. Replace aging hardware.
10. Update the backup and disk storage sub-systems.
11. Provide more flexible software reporting tools.

Local Area Network**Major Prior Year Accomplishments**

- The Information Systems section provided a highly reliable computing system for the APCD in support of the APCD's business.
- IT infrastructure moved to new Casa Nueva building including implementing an IP based telephone system.
- New Santa Maria office opened with modern IT infrastructure installed to meet staffing needs.
- Hardware and software systems were upgraded or replaced as necessary.
- Web sites were supported as the APCD's World Wide Web sites were maintained and enhanced.
- Oracle 9i migration completed.
- Database servers were upgraded.
- Secure telecommuting functionality was enhanced and maintained.
- Ongoing support and enhancements or upgrades for the payroll, human resources software, accounting, Integrated Database System, and the telecommuting program were provided.
- Continued to provide the IT needs of Santa Barbara County Association of Governments staff.
- Implemented pilot applications in .NET for application needs.
- IDS application migration to PB 8 completed.
- Online MS Office interactive training implemented.

Local Area Network**FY 2004/2005 Goals**

1. Install Santa Maria file and backup servers.
2. Backups **Goal = 100% reliable.**

3. Reliably operate the LAN/WAN with minimal down time including hardware and software maintenance, backups and telecommunications. **Goal = 97% uptime.**
4. Continue Public Web site maintenance.
5. Oracle 9i migration completed.
6. Complete Windows 2003 migration.
7. Complete the upgrade of the APCD's Intranet Servers.
8. Conduct Windows and Office 2003 classes on an as needed basis and as time provides.
9. Continue to enhance network security.
10. Enhance LAN Documentation.
11. Telephone system.
12. Administer, Document, and Maintain existing databases.
13. Developer staff trained in Microsoft .NET Developer tools.
14. Implement wireless network solution.
15. New IDS modules and reports developed.
16. PSA database and application development.
17. Integrate IDS and Fiscal Accounting Packages.
18. UA Accounting package upgrade and enhancements.
19. TimeCard application enhancements.
20. Permit Data Entry module – corrections and enhancements.
21. Continue the re-design of the database.
22. Telecommuting Program – enhance / upgrade.

Administration Function

Recurring Performance Measures

Performance measures quantify the efficiency of divisions and programs in meeting specific quantifiable performance goals (e.g., number of permits processed within a certain timeframe), while other annual objectives (e.g., completion of a study or adoption of a specific rule) are listed in the *FY 2004/2005 Objectives* section for each program. (Performance measures may also be impacted by factors outside the agency's control, but still serve an important accountability purpose.)

	Actual FY 02/03	Est. Actual FY 03/04	Goal FY 04/05
FISCAL			
Monthly financial status reports provided within 2 weeks of County monthly "closing."	100%	100%	100%
Accounts receivable			
- Paid within 2 days	85%	80%	80%
- Paid within 90 days	90%	90%	90%
- Outstanding balance after 90 days	\$50,000	\$50,000	\$35,000
HUMAN RESOURCES			
Employee evaluations completed on time	85%	81%	80%
INFORMATION SYSTEMS			
LAN uptime	99%	99%	99%
DAS uptime	99%	99%	97%
Employees attending computer training	100%	100%	75%



ENGINEERING & COMPLIANCE DIVISION**Character of Expenditures**

Salaries	\$3,452,125
Services & Supplies	\$101,870
Total	\$3,553,995

Program Expenditures

Permitting	\$1,236,727
Compliance/Inspections	\$ 2,077,940
Source Testing	\$69,728
Air Toxics	\$169,600
Total	\$3,553,995

**Engineering and Compliance Division
Major Prior Year Accomplishments**

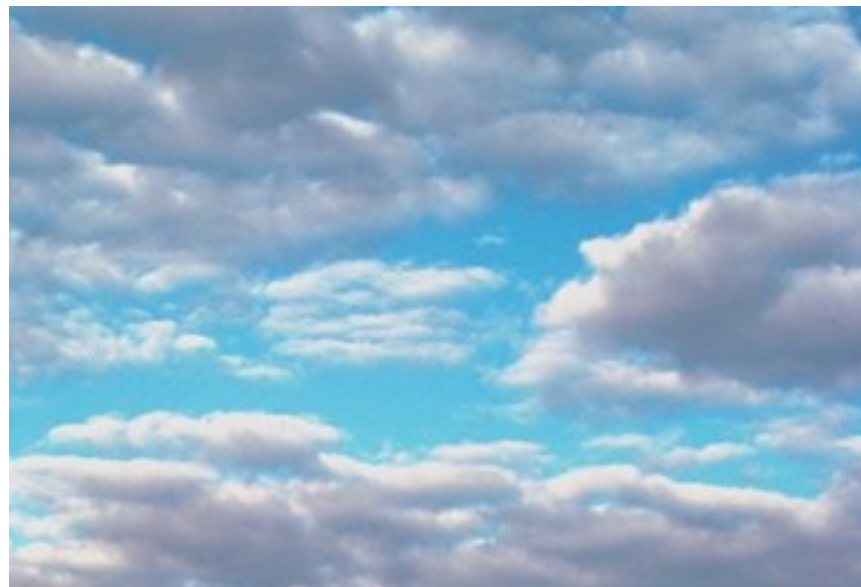
- The APCD conducted 462 permitting actions during calendar year 2003 and improved its permit processing times.
- APCD staff worked with Air Resources Board staff in the development of control measures that, once approved, will apply to new and existing diesel engines.
- Issued 11 Part 70 federal operating permit renewals. Redesignation resulted in three sources dropping below Title V thresholds.
- Several application forms and processing guidance documents were improved for clarity and/or efficiency.
- During calendar year 2003, inspectors performed 1,334 inspections and responded to and documented 186 complaints about air pollution.
- Enforcement staff continue to work with the District Attorney's Office in support of a lawsuit filed against a major gasoline retailer for failure to maintain its stations' vapor recovery systems.
- On September 22, 2003, Senate Bill 700 was signed into law. This legislation rescinded the air pollution permit exemption for agricultural sources. APCD staff began to work with the agricultural community and other air districts to implement the new regulatory requirements for agricultural sources
- APCD staff participated with the California Air Pollution Control Officers Association in negotiations with EPA regarding establishing a process by which California New Source Review (NSR) rules may be designated equivalent to federal NSR requirements.
- APCD staff worked with US Forest Service and County Fire representatives to minimize the air quality impacts of large prescribed burns.

PERMITTING, COMPLIANCE, AND ENFORCEMENT**Purpose Statement**

We issue technically rigorous and cost-effective permits to new and existing stationary sources to regulate the amount of air pollution they emit in Santa Barbara County. We strive to build into our analyses the ideals of pollution prevention and reduction. We equitably enforce all rules and regulations to ensure air pollution control requirements are being met, to motivate those we regulate to comply with air pollution laws, to protect human health and the environment, and to promote regulatory equity in the marketplace.

**Permitting, Enforcement, and Compliance
FY 2004/2005 Goals**

1. Process and issue permits meeting all applicable timelines. Permit processing includes: application completeness review, meeting with applicants, written correspondence, permit drafting, engineering evaluation, site visits, public review (when applicable) and issuance.
2. Provide engineering oversight and ensure ongoing compliance with APCD permits and rules. Track and review compliance data and reports.
3. Provide project management for permits and projects, and engineering support to other APCD programs.
4. Oversee administrative tracking of permits. Report all BACT and offsets actions to ARB, as required by state law.
5. Process applications of emission reduction certificates and maintain the source register database; track countywide net emission increases and periodically report the results to the California Air Resources Board.
6. Administer the agency's source-testing program; review source test plans and reports, and schedule and observe source tests.
7. Implement a screening process for applications to ensure that permits are not issued for projects which may present unacceptable toxic health risks to the community. Design and implement a new toxics source review process.
8. Maintain a rigorous inspection and enforcement program, including mutual settlement of violations and assessment of economic benefits of non-compliance, when warranted. Collect and report inspection statistics to ARB and EPA.
9. Represent the agency in actions before the Hearing Board, and assist regulated facilities with the Hearing Board process.
10. Update and improve permit application forms, permit guidance documents and permitting and enforcement policies, and make available on the APCD's Web page.
11. Integrate permit system into Integrated Data System as part of EPA supplemental grant funding. Include automation of small-source permits, and additional of all devices into IDS.



AIR TOXICS PROGRAM

Purpose Statement

We strive to protect the public from exposure to toxic air contaminants and inform and educate the public about emissions to which they may be exposed.

Air Toxics Program

Major Prior Year Accomplishments

- Five facilities continue to present significant risk to the community, a 90% reduction from the original 51 significant risk facilities.
- The five facilities have submitted risk reduction plans for review and approval; the APCD continues to work with these facilities to achieve timely the necessary risk reductions.
- To improve dissemination of information about the Significant Risk facilities in the County, the APCD continues to maintain and update its Toxics website, which includes facility information, risk isopleths and links to information sources on the pollutants that drive each facility's risk.

Air Toxics Program

FY 2004/2005 Goals

1. Continue implementation of a screening process for applications to ensure that permits are not issued for projects which may present unacceptable toxic health risks to the community.
2. Oversee implementation of risk reduction plans for significant risk facilities.
3. Continue to address emerging health risk and permitting issues associated with diesel particulate exhaust.
4. Improve the APCD's ability to perform health risk assessments of toxics sources, including use of new and improved modeling software for toxics analysis.
5. Integrate air toxics data in Integrated Data System to interact with and permitting (toxics NSR) and health risk assessment programs.

6. Implement and administer the Air Toxic Hot Spots program, including risk notification and risk reduction requirements of significant risk sources, website maintenance, public meetings, and preparation of updated risk assessments.
7. Continue to monitor Title III program developments to address requirements of federal law and applicable control requirements and standards.

Engineering & Compliance Division Recurring Performance Measures

Performance measures quantify the efficiency of divisions and programs in meeting specific quantifiable performance goals (e.g., number of permits processed within a certain timeframe), while other annual objectives (e.g., completion of a study or adoption of a specific rule) are listed in the *FY 2004/2005 Objectives* section for each program. (Performance measures may also be impacted by factors outside the agency's control, but still serve an important accountability purpose.)

	Actual FY 02/03	Est. Actual FY 03/04	Goal FY 04/05
Scheduled inspections actually conducted	91% 581/636	80% 511/639	80% 511/639
High priority inspections conducted	96% 423/440	100% 408/408	100% 408/408
Citizen complaints about air pollution responded to	186	200 (est.)	300 (est.)
- within 3 hours	91%	90%	90%
- within 24 hours	97%	95%	95%
Permits processed			
- within 15 days after complete application (gas stations and other selected sources)	100% (20/20)	100% (20/20)	100% (est.)
- within 30 days for other small sources	71% (5/7)	71% (5/7)	100% (est.)
- within 90 days for medium sized sources	93% (25/27)	93% (25/27)	93% (est.)
Number of required public notifications of air toxic "hot spots" conducted	0 notifications	0 notifications	5 notifications

TECHNOLOGY & ENVIRONMENTAL ASSESSMENT DIVISION**Character of Expenditures**

Salaries	\$2,695,007
Services and Supplies	\$1,361,225
Fixed Assets	\$82,000
Total	\$4,138,232

Program Expenditures

Air Quality Planning	\$572,314
Community Assistance	\$857,880
Land Use	\$31,669
Air Monitoring	\$926,372
Innovative Technologies	\$1,313,377
Rule Development	\$436,620
Total	\$4,138,232

COMMUNITY PROGRAMS**Purpose Statement**

We provide the community and permitted businesses with assistance and information about air pollution and the APCD's programs, rules, and services through our community outreach and business assistance programs. We encourage ways for the entire community to work together for clean air in Santa Barbara County.

Community Programs**Major Prior Year Accomplishments**

- Operated Business Assistance Program and Business Assistance Line to help businesses comply with APCD requirements, including assisting sources in annual report record keeping requirements and facilitating pollution prevention opportunities for businesses.
- Participated in Tri-County Pollution Prevention committee, the CAPCOA Public Outreach committee, the Safe Routes to School project, and the Steering Committee of the California Regional Environmental Education Community (CREEC) network.

- Published four issues of newsletters, *On The Air* and *Business Focus*; and published 2004 Kids Care for Clean Air calendar.
- Participated in 2003 "Green Award" program and 2004 Earth Day and Clean Air Month events and initiatives.
- Developed 2004 promotional campaigns for the Santa Barbara Car Free project with Amtrak and MTD; won the 2004 California Tourism Marketing Excellence Award from the California Travel and Tourism Commission.
- Hosted open houses at APCD new offices in Santa Maria and at Casa Nueva, and sponsored Casa Nueva in the The Sustainability Project's Parade of Green Buildings.
- Launched the countywide "Don't Top Off" campaign with pump-topper, radio, and print advertising, one-on-one training with gas station operators, outreach to driver education classes and general presentations to education the public about the financial, environmental, and health impacts of topping off when filling up a gas tank.





APCD's Mary Byrd (left), Project Manager for the Santa Barbara Car Free Project and Laura Kath, Santa Barbara Car Free Promotion Coordinator, accept the Tourism Marketing and Excellence Award from the California Department of Tourism for the Santa Barbara Car Free Project. The Car Free Project was also awarded the EPA Region 9 Environmental Achievement Award.

Community Programs FY 2004/2005 Goals

1. Publish four issues of *On The Air* and *Business Focus* newsletters.
2. Publish, in coordination with Traffic Solutions, a 2005 Kids Care for Clean Air calendar.
3. Participate on multi-agency, local and national, pollution prevention committees to implement pollution prevention activities. In conjunction with Pollution Prevention Week, participate in the 2004 Green Awards Program, recognizing environmental efforts in the private sector.
4. Administer the Business Assistance Program including managing the Business Assistance Line, providing information and direction to businesses, compliance and permit assistance, customer service feedback questionnaires, educational site visits, and pollution prevention and incentive information.
5. Continue research and implementation of pollution prevention and energy conservation measures including paper usage reduction.
6. Research, develop, and implement new education and outreach projects to increase the public's participation in pollution reducing activities.
7. Coordinate media outreach efforts for all APCD programs.
8. Schedule and provide speakers at schools and other events and in response to community requests.
9. Maintain and improve APCD's Internet World Wide Web site.
10. Promote clean air goals through participation in events and initiatives around Earth Day, Clean Air Month, and Pollution Prevention Week.
11. Participate in CAPCOA Public Outreach Committee to promote statewide consistency in communicating air quality information, to share communication products, and to develop and implement joint outreach initiatives.
12. Participate in STAPPA/ALAPCO Public Outreach committee to maximize input on federal air quality communication programs, and to benefit from national communication initiatives.
13. Promote clean-air transportation choices, through implementation of the Santa Barbara Car Free project and joint initiatives with Traffic Solutions and others, and participation in community events and projects (e.g., Earth Day, Clean Air Month, Safe Routes to Schools, calendar project).
14. Develop and implement education programs for students, both via classroom visits and development of expanded student pages on our website.

LAND USE/TRANSPORTATION/CONFORMITY**Purpose Statement**

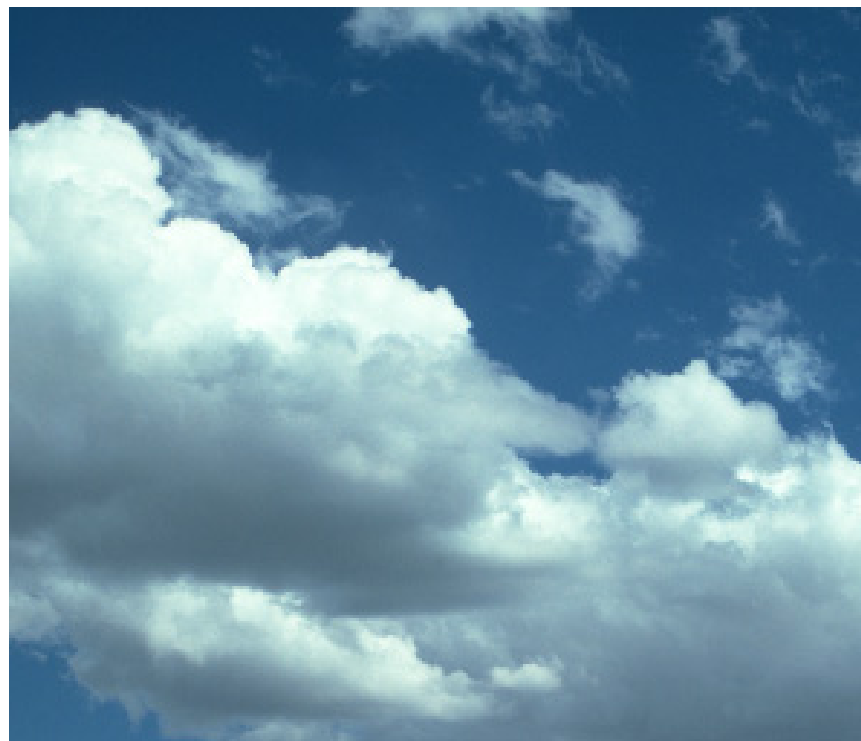
We review major environmental and planning documents to ensure that air quality impacts of land development projects are correctly assessed and all feasible measures to reduce air pollution from these projects are considered. We review all APCD activities such as Clean Air Plans, rules and regulations, and permits to ensure that our activities do not result in adverse impacts to the environment. We participate in the federal, state, and local transportation planning process and review transportation projects to ensure that transportation policies and projects do not weaken air quality improvements.

**Land Use/Transportation/Conformity Program
Major Prior Year Accomplishments**

- Prepared CEQA documentation for rules and permits where the APCD was the lead agency and assisted other agencies in the preparation of air quality analyses for CEQA documents for oil and gas related projects.
- As a responsible agency, reviewed environmental documentation for major projects, and as a concerned agency, reviewed documents from agencies such as Caltrans and local cities.
- Participated in the Innovative Building Review Committee, the County's Subdivision/Development Review Committee, and SBCAG's Technical Transportation Advisory Committee. Participated in monthly coordination meetings with SBCAG and Caltrans.

**Land Use/Transportation/Conformity Program
FY 2004/2005 Goals**

1. Implement CEQA on APCD rules, major APCD permits, and plans.
2. Carry out responsible agency review requirements for major development projects in the county.
3. Coordinate transportation and air quality issues with the Santa Barbara County Association of Governments and other agencies as required by APCD Rules 201 and 702, Transportation and General Conformity Rules.
4. Continue to provide training to planners and consultants on methodology and resources available for evaluating air quality impacts from development projects.



AIR MONITORING

Purpose Statement

We operate an ambient air monitoring network throughout Santa Barbara County to determine the relationship between our air quality and the National and California air quality standards by comprehensively and accurately documenting the urban, regional, and source specific air quality impacts. We gather information to allow for sound decision making by policy-makers, the general public, and the APCD in our combined efforts to protect public health.

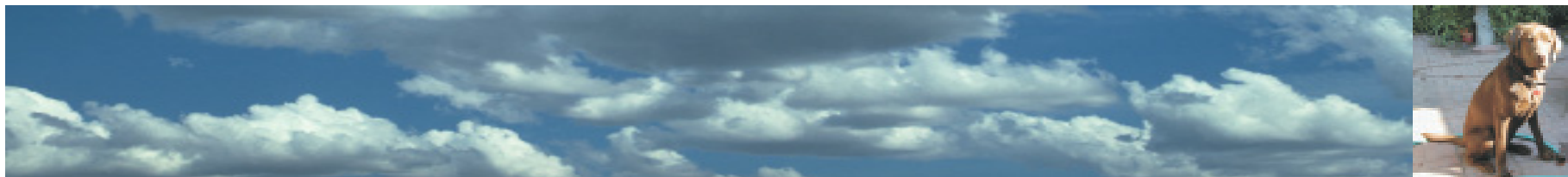
Air Monitoring

Major Prior Year Accomplishments

- Operated or provided oversight for the collection of high quality ambient air monitoring data from 18 stations throughout the county.
- Continue to publish the air quality annual report on the APCD's web page.
- Continued implementing the equipment and parts replacement schedule.
- Provided technical support to the National Park Service, EPA, California Air Resources Board, and APCD project managers.
- Took over operation of the VAFB monitoring station.
- Installed and operated real-time PM2.5 monitors in the Santa Barbara and Santa Maria monitoring stations.

Air Monitoring FY 2004/2005 Goals

1. On-going operation of the APCD's SLAMS network and selected PSD monitoring stations, and oversight of the remaining PSD monitoring network in accordance with federal and state requirements. Continue to review cost-effective advances in monitoring technology and daily monitoring procedures for incorporation into the monitoring program to increase program efficiencies.
2. Provide technical support to the National Park Service, EPA, and the California Air Resources Board in their operation of ambient air quality monitoring stations supporting air quality studies being conducted within Santa Barbara County.
3. Publish the Annual Air Quality Report on the internet. Continue to update and produce new charts and graphs to provide new and historical air quality data on the internet.
4. Respond to ambient air quality data requests from the general public, outside agencies, and APCD staff. Continue daily Air Quality Index reporting to area media agencies and the APCD website.
5. Provide technical support to APCD project manager for major source continuous emissions monitoring programs.
6. Provide data to EPA's AirNow program to provide real-time ozone mapping on the internet.



ATTAINMENT PLANNING

Purpose Statement

We develop, implement, and track Clean Air Plans that comply with state and federal air quality planning mandates in order to protect the environment of Santa Barbara County and public health. We integrate the actions of the U.S. Environmental Protection Agency, the California Air Resources Board, and the Santa Barbara County Association of Governments with those of the APCD to facilitate a coordinated and efficient effort to clean the air. We promote local dialogue and consensus by meeting with our Community Advisory Council during the development of clean air plans in order to address local concerns of business, industry, environmental groups, and the public. We prepare emission inventory data that are required for air quality attainment planning and for the invoicing of emission-based fees that allow the APCD to continue programs that achieve clean air goals.

Attainment Planning

Major Prior Year Accomplishments

- Obtained formal EPA redesignation of Santa Barbara County as an attainment area for the federal 1-hour ozone standard.
- Started the development of the 2004 Clean Air Plan to comply with the state 1-hour ozone standard.
- Worked with ARB, Ventura APCD, and South Coast AQMD in assessing Santa Barbara County's role in the transport of pollution between the South Central Coast and South Coast Air Basin.
- Updated Point and Area source emissions for 2001 and submitted to the Air Resources Board (ARB).
- Issued all applicable emission based fees for FY 2002/2003 including OCS sources.
- Provided fee revenue projections for FY 2004/2005 and FY 2005/2006.

Attainment Planning FY 2004/2005 Goals

1. Continue to work in cooperation with SBCAG and Caltrans on many of the following goals.
2. Obtain approval of the 2004 Clean Air Plan per state planning requirements.
3. Work with ARB to comply with the particulate matter control requirements contained in Senate Bill 656.
4. Submit information to EPA as required by EPA Section 105.
5. Prepare, distribute, collect, and analyze emission questionnaires and statements and continue to implement web-based applications.
6. Compile, mail out, and respond to enquiries on annual emission, AQAP, and air toxic program fee invoices.
7. Continue efforts to integrate toxic pollutants into the emissions inventory.
8. Provide emissions inventory support for potential conformity determinations.
9. Monitor EPA guidance on new standards and determine appropriate actions to comply with all planning requirements.
10. Monitor ARB guidance on the state ozone standard and determine appropriate actions to comply with all planning requirements.
11. Continue efforts to quantify the emissions from Marine Shipping.

RULE DEVELOPMENT PROGRAM

Purpose Statement

In order to implement air pollution control measures identified in the Clean Air Plan and to protect human health and the environment of Santa Barbara County, we develop new and modified rules and regulations and prepare them for adoption by the APCD Board.

Rule Development Program

Major Prior Year Accomplishments

- During fiscal year 2003/2004, the Rule Development group worked on revisions to Rule 333 (Internal Combustion Engines) in order to address EPA identified deficiencies and make the rule consistent with statewide RACT/BARCT guidance from ARB.
- The APCD also began work on Rule 362 (Solvent Cleaning Operations) and revisions to Rule 321.

Rule Development Program

FY 2004/2005 Goals

1. Develop and maintain a rule development schedule. Modify priorities as necessary to comply with federal and state requirements, public input, and to implement improvements in technical rigor.
2. Develop and adopt new and revised rules as required by the Clean Air Plan. These rules include, but are not limited to, Rule 809 (Toxics New Source Review), Rule 333 (Internal Combustion Engines), revisions to Rule 321 (Solvent Degreasers) and adopt Rule 362 (Solvent Clean Operations) to incorporate new solvent cleaning technologies, and adopt revisions to the exemption for diesel-fired backup generators, and any rule revisions required by the federal Environmental Protection Agency to address deficiencies identified by EPA staff.
3. Develop and adopt rules as required by new state and federal mandates.
4. Develop and adopt rules to implement state air toxic control measures, federal New Source Performance Standards, National Emission Standards for Hazardous Air Pollutants, and federal Maximum Achievable Control Technology standards.
5. Participate in the assessment of the requirement for new and revised rules necessary to comply with stated and federal toxic air pollution control mandates and prepare new and revised rules as necessary
6. Present all rules to the APCD Community Advisory Council for their recommendation to the Board.
7. In order to promote statewide consistency in rule development, participate on the CAPCOA Rule Development subcommittee
8. Submit rule development information for access on the APCD home page on the World Wide Web.



INNOVATIVE TECHNOLOGIES PROGRAM

Purpose Statement

We demonstrate innovative, voluntary ways of reducing air pollution in Santa Barbara County in order to further the APCD's mission to protect the local environment and public health. We foster government and industry cooperation and create local business opportunities in clean air technologies by providing incentives to aid in the implementation of low-emissions technologies. We identify alternatives to the traditional regulatory approach that provide increased flexibility to local businesses in reducing pollution.

Innovative Technologies Program

Major Prior Year Accomplishments

- Made significant progress in our attempt to develop a multi-jurisdictional grant agreement to fund the retrofit of a large container ship that transits offshore Santa Barbara County.
- Set the stage for funding the retrofit of school buses with particulate traps by networking with school district personnel.
- Continued implementation of the Carl Moyer Program, the agricultural boiler and water pump program, the marine re-power program, the marine outboard program, the water-based cleaner program, and the on-road heavy-duty diesel re-power program.
- Obtained additional funding for emission reduction programs under the Carl Moyer Program.
- Evaluated grant funding for the Clean Air Express and Coastal express bus projects.

Innovative Technologies Program FY 2004/2005 Goals

Clean Fuels Mobile Source Programs

1. Continued efforts to build partnerships to reduce Marine Shipping emissions.
2. Continue management of existing programs, e.g., marine re-power program, agricultural boiler program, clean campus, Carl Moyer Program, on-road heavy duty diesel re-power program, the marine outboard program, and the Lower Emissions School Bus Program.
3. Assist SBCAG with Clean Air Express evaluations as needed.
4. Continue efforts to “clean the fleet” by working with local transit and school district’s to re-power, retrofit or replace diesel engines.
5. Administer state funding (Carl Moyer Program, and the Lower Emissions School Bus Program) to convert and/or retrofit heavy-duty diesel engines.
6. Continue to work toward a resolution of the “hot gas” issue.
7. Identify and pursue partnerships to provide economic benefits to local industries through the demonstration of innovative technologies to reduce air pollution.

DMV Fee-Funded Projects

1. Identify mobile source reduction projects for available DMV funds.
2. Oversee on-going projects from previous years’ RFP process and provide annual DMV reports to ARB.

Technology Studies and Technical Reports

1. Continue to provide technical support to the Clean Air Plan by identifying cost-effective emission reduction strategies.
2. Continue to provide technical support to the Engineering & Compliance Division as required.

Technology & Environmental Assessment Division

Recurring Performance Measures

Performance measures quantify the efficiency of divisions and programs in meeting specific quantifiable performance goals (e.g., number of permits processed within a certain timeframe), while other annual objectives (e.g., completion of a study or adoption of a specific rule) are listed in the *FY 2004/2005 Objectives* section for each program. (Performance measures may also be impacted by factors outside the agency's control, but still serve an important accountability purpose.)

	Actual FY 02/03	Est. Actual FY 03/04	Goal FY 04/05
AIR MONITORING			
Pass State performance audits	100%	100%	98%
Obtain valid data for air quality/ meteorological measurements	95%/100%	98%/100%	98%/99%
COMMUNITY ASSISTANCE			
Complete CEQA review within 30 days for all initial studies and minor projects	100%	100%	100%
Send customer surveys			
- to businesses permitted	230	210	100%
- to businesses inspected	271	250	25%
Respond to business assistance inquiries within one day	99% 67 inquiries	100% 55 inquiries	99% 250 inquiries
ATTAINMENT PLANNING			
Update major industrial facility process rates and submit to ARB	100%	100%	100%
INNOVATIVE TECHNOLOGIES GROUP			
NOx and ROC reductions from ITG Projects	261 tons	160 tons	150 tons
Submit grant proposals to obtain additional ITG funding	1	2	3



Proposed Job Class Table for Fiscal Year 2004/2005

Includes final inequity adjustments

Position Number	Classification Title	FY 2003/04	Additions/ Deletions	Proposed FY 2004/05	Range Number	Monthly Equivalent Salary Range	Step Limit	OT	Representation Unit
62	ACCOUNTS SPECIALIST	2.00		2.00	4650	2467-3011	A-E		23
157	ACCOUNTS TECHNICIAN	1.00		1.00	4930	2836-3463	A-E		25
390	AIR POLLUTION CONTROL OFFICER	1.00		1.00	7250	9021-11013	A-E	N	41
417/418	INSPECTION SPECIALIST I/II	4.00		4.00	5370-5570	3532-4765	A-E		28
419	INSPECTION SPECIALIST III	6.00		6.00	5770	4312-5264	A-E		28
420	AIR POLLUTION INSPECTOR SUPV.	1.00		1.00	6080	5033-6144	A-E	N	29
435	AIR QUALITY ENGINEER I	0.00		0.00	5680	4123-5033	A-E		28
436	AIR QUALITY ENGINEER II	6.00		6.00	5880	4555-5561	A-E	N	28
437	AIR QUALITY ENGINEER III	7.00		7.00	6080	5033-6144	A-E	N	28
437	AIR QUALITY ENGINEER III - CEQA	1.00		1.00	6080	5033-6144	A-E	N	28
438	AIR QUALITY ENGINEERING SUPV.	3.00		3.00	6380	5846-7136	A-E	N	29
430	AIR QUALITY SCIENTIST	0.00		0.00	6330	5702-6961	A-E	N	28
444	AIR QUALITY INFORMATION SPECIALIST	1.00		1.00	5700	4164-5084	A-E	N	28
439	DIVISION ASSISTANT	1.00		1.00	4910	2808-3428	A-E		23
440/441	MONITORING SPECIALIST I/II	1.00		1.00	5480-5680	3731-5033	A-E		28
441	AIR QUALITY SPECIALIST II - BUSINESS ASSISTANCE	1.00		1.00	5680	4123-5033	A-E		28
441	AIR QUALITY SPECIALIST II - CEQA	0.75		0.75	5680	4123-5033	A-E		28
440/441	EMISSIONS INVENTORY/PLANNING SPECIALIST I/II	0.00		0.00	5480-5680	3731-5033	A-E		28
442	EMISSIONS INVENTORY/PLANNING SPECIALIST III	2.00		2.00	5930	4670-5702	A-E	N	28
442	MONITORING SPECIALIST III	2.00		2.00	5930	4670-5702	A-E	N	28
443	AIR QUALITY SPECIALIST SUPV. - MONITORING	0.00		0.00	6070	5008-6114	A-E	N	29
445	PRINCIPAL MONITORING SPECIALIST	1.00		1.00	6030	4909-5993	A-E	N	28
443	PUBLIC INFORMATION AND COMMUNITY PROGRAMS SUPV.	1.00		1.00	6220	5397-6589	A-E	N	29
1362	BUSINESS MANAGER III	1.00		1.00	6520	6268-7652	A-E	N	43
2150	DATA PROCESS SUPERVISOR	1.00		1.00	6420	5963-7280	A-E	N	32
2171	DEPT. DP SPECIALIST	0.75		0.75	5540	3845-4694	A-E		25
2174	DEPT. DP SPECIALIST SR.	1.75		1.75	5850	4488-5479	A-E		25
490	DIVISION MANAGER	3.00	-1.00	2.00	6630	6622-8084	A-E	N	43
2553	EDP SYS. & PROG. ANALYST II	0.00		0.00	5830	4443-5424	A-E	N	24
2555	EDP SYS. & PROG. ANALYST III	1.00		1.00	6220	5397-6589	A-E	N	24
3421	EXECUTIVE SECRETARY/BOARD CLERK	1.00		1.00	5640	4042-4934	A-E		32
5720	HUMAN RESOURCES MANAGER	0.00		0.00	6520	6268-7652	A-E	N	43
5720	HUMAN RESOURCES OFFICER	1.00		1.00	6060	4983-6084	A-E	N	43
5720	HUMAN RESOURCES ANALYST I/II	0.00		0.00	5370-5720	3532-5135	A-E	N	32
1701	OFFICE SPECIALIST	0.50		0.50	4560	2358-2879	A-E		23
1702	OFFICE TECHNICIAN	3.00		3.00	4740	2580-3149	A-E		23
1706	OFFICE TECHNICIAN - CONFIDENTIAL	1.00		1.00	4770	2619-3197	A-E		32
430	PLANNING & TECHNOLOGY SUPERVISOR	1.00		1.00	6390	5875-7172	A-E	N	29
159	SENIOR ACCOUNTS TECHNICIAN	1.00		1.00	5210	3261-3982	A-E		25
16	SR. ACCOUNTANT	1.00		1.00	5810	4399-5370	A-E	N	32
TOTAL NUMBER OF POSITIONS		60.75	-1.00	59.75					

Budget Detail: Unit 871 - Onshore

REVENUE PLAN

	FY 2003/04 Adjusted Budget	FY 2003/04 Estimated Actuals	FY 2004/05 Proposed
Evaluation Fees-CY	\$87,295	\$122,093	\$111,180
Asbestos Notification Fee	\$57,414	\$60,000	\$59,160
Re-Evaluation Fees -CY	\$586,327	\$687,218	\$365,670
Air Toxics-AB-2588	\$11,297	\$11,290	\$7,026
Application Fees	\$60,080	\$66,793	\$80,070
Annual Fees	\$872,950	\$872,951	\$812,940
Notice of Violation	\$150,000	\$147,015	\$150,000
MVFF Fee	\$30,217	\$30,000	\$32,640
Source Test Fee	\$41,080	\$49,000	\$40,800
DAS	\$302,337	\$311,259	\$306,363
Monitoring	\$0	\$0	\$0
Licenses, Permits Total	\$2,198,997	\$2,357,619	\$1,965,849
Use of Money	\$115,000	\$147,898	\$250,000
Motor Vehicle	\$1,200,000	\$1,200,000	\$1,250,000
State-Other	\$103,260	\$108,000	\$108,000
Intrgov Rev State Total	\$1,303,260	\$1,308,000	\$1,358,000
Intrgov Rev-Federal	\$535,000	\$1,205,744	\$494,000
Contributions - Other Agencies	\$85,000	\$154,219	\$60,000
Reimb for District Services	\$379,202	\$367,556	\$340,216
Environmental Review	\$16,589	\$16,589	\$12,335
Environmental Impact-AQAP	\$287,560	\$281,364	\$283,560
Other Sales	\$5,000	\$666	\$5,000
Reimb Charges-Air Pollution	\$54,199	\$84,415	\$68,355
Miscellaneous Revenues	\$0	\$870	\$0
Miscellaneous Revenues Total	\$363,348	\$383,904	\$369,250
Other Fin Sources			
Non Rev Receipt			
Sub-Total Revenues	\$4,979,807	\$5,924,940	\$4,837,315
Other Financing Sources			
Fund Balance Available	\$865,737	\$189,597	\$676,325
Release of Designations	\$75,000	\$75,000	\$381,713
Total Other Financing Sources	\$940,737	\$264,597	\$1,058,038
Total Revenue	\$5,920,544	\$6,189,537	\$5,895,353

EXPENDITURE PLAN

	FY 2003/04 Adopted Budget	FY 2003/04 Estimated Actuals	FY 2004/05 Proposed
Regular Salaries	\$3,456,948	\$3,538,299	\$3,521,927
Compensated Absences	\$0	\$0	\$0
Contractors on Payroll	\$0	\$0	\$0
Extra Help and/or Labor	\$0	\$146	\$0
Overtime	\$2,500	\$0	\$1,500
Retirement Contribution	\$514,311	\$581,271	\$599,562
FICA/Medicare	\$50,126	\$48,897	\$49,233
Social Security Alternative	\$0	\$0	\$0
Health Insurance Contrib	\$155,948	\$128,386	\$136,399
Life & Disability Insur	\$0	\$0	\$0
Unemployment Ins Contribution	\$8,246	\$8,820	\$7,820
Workers Compensation	\$0	\$0	\$0
Salaries and Benefits Total	\$4,188,079	\$4,305,819	\$4,316,441
Clothing and Personal	\$3,100	\$642	\$2,474
Communications	\$77,980	\$77,550	\$87,415
Household Expense	\$14,000	\$20,407	\$20,000
Maintenance - Equipment	\$21,100	\$2,255	\$26,650
MTC Struct/Impr & Grounds	\$9,500	\$4,899	\$9,900
Instruments & Equip <\$5000	\$45,411	\$88,536	\$90,954
Medical, Dental and Lab	\$1,200	\$982	\$0
Memberships	\$9,175	\$8,228	\$9,875
Office Expense	\$36,500	\$43,249	\$35,500
Postage	\$28,500	\$28,955	\$30,500
Books & Subscriptions	\$8,750	\$10,806	\$7,350
Computers/Software <\$5000	\$104,500	\$73,828	\$43,550
Professional & Special Services	\$555,869	\$659,255	\$527,165
Administration Fees	\$5,000	\$4,875	\$5,000
ADP Payroll Fees	\$11,500	\$10,477	\$11,500
Legal Fees	\$134,970	\$130,406	\$128,470
Publications & Legal Notices	\$15,500	\$7,500	\$20,000
Rents/Leases-Equipment	\$12,000	\$13,960	\$15,600
Rents/Leases-Structure	\$280,600	\$312,708	\$323,700
Special Departmental Expense	\$185,403	\$280,259	\$230,851
Cost Allocations	\$43,418	\$42,766	\$46,880
Transportation and Travel	\$83,950	\$35,549	\$58,496
Training and Travel	\$33,700	\$43,207	\$19,750
Utilities	\$60,000	\$52,059	\$64,000
Services and Supplies Total	\$1,781,626	\$1,946,358	\$1,815,580
Contrib to Other Agencies	\$180,000	\$182,390	\$100,000
Data Processing Service	\$500	\$0	\$500
Motor Pool Charges	\$54,180	\$32,159	\$50,879
MTC-Radio/Comm Equipment	\$500	\$372	\$0
Liability Insurance	\$75,000	\$75,233	\$80,000
Telephone Services	\$38,000	\$28,586	\$28,500
Other Charges Total	\$348,180	\$318,740	\$259,879
Fixed Assets	\$141,100	\$124,532	\$96,000
Contingencies	\$0		
Itfr(-) Budget Unit 872	-\$452,480	-\$359,737	-\$425,283
Itfr(-) Budget Unit 873	-\$160,961	-\$146,174	-\$167,264
Increase Designations	\$75,000		
Total Expenditures	\$5,920,544	\$6,189,537	\$5,895,353

Budget Detail: Unit 872 - Offshore

REVENUE PLAN

	FY 2003/04 Adjusted Budget	FY 2003/04 Estimated Actuals	FY 2004/05 Proposed
Evaluation Fees-CY	\$0	\$0	\$0
Asbestos Notification Fee	\$0	\$0	\$0
Re-Evaluation Fees -CY	\$0	\$0	\$0
Air Toxics-AB-2588	\$0	\$0	\$0
Application Fees	\$0	\$0	\$0
Annual Fees	\$0	\$0	\$0
Notice of Violation	\$0	\$0	\$0
MVFF Fee	\$0	\$0	\$0
Source Test Fee	\$0	\$0	\$0
DAS	\$0	\$0	\$0
Monitoring	\$473,916	\$497,953	\$505,407
Licenses, Permits Total	\$473,916	\$497,953	\$505,407
Use of Money	\$0	\$0	\$0
Motor Vehicle	\$0	\$0	\$0
State-Other	\$0	\$0	\$0
Intrgov Rev State Total	\$0	\$0	\$0
Intrgov Rev-Federal	\$0	\$0	\$0
Contributions - Other Agencies	\$0	\$0	\$0
Reimb for District Services	\$580,486	\$362,722	\$508,200
Environmental Review	\$0	\$0	\$0
Environmental Impact-AQAP	\$0	\$0	\$0
Other Sales	\$0	\$0	\$0
Reimb Charges-Air Pollution	\$0	\$0	\$0
Miscellaneous Revenues	\$0	\$0	\$0
Miscellaneous Revenues Total	\$0	\$0	\$0
Other Fin Sources	\$0	\$0	\$0
Non Rev Receipt	\$0	\$0	\$0
Sub-Total Revenues	\$1,054,402	\$860,675	\$1,013,607
Other Financing Sources			
Fund Balance Available	\$0	\$0	\$0
Release of Designations	\$0	\$0	\$0
Total Other Financing Sources	\$0	\$0	\$0
Total Revenue	\$1,054,402	\$860,675	\$1,013,607

EXPENDITURE PLAN

	FY 2003/04 Adopted Budget	FY 2003/04 Estimated Actuals	FY 2004/05 Proposed
Regular Salaries	\$390,612	\$354,267	\$381,186
Compensated Absences	\$0	\$0	\$0
Contractors on Payroll	\$0	\$0	\$0
Extra Help and/or Labor	\$0	\$0	\$0
Overtime	\$0	\$0	\$0
Retirement Contribution	\$66,060	\$35,284	\$64,265
FICA/Medicare	\$5,664	\$4,343	\$4,957
Social Security Alternative	\$0	\$0	\$0
Health Insurance Contrib	\$23,596	\$12,418	\$11,816
Life & Disability Insur	\$0	\$0	\$0
Unemployment Ins Contribution	\$0	\$0	\$0
Workers Compensation	\$0	\$0	\$0
Salaries and Benefits Total	\$485,932	\$406,312	\$462,224
Clothing and Personal	\$0	\$0	\$0
Communications	\$6,000	\$8,467	\$7,000
Household Expense	\$0	\$0	\$0
Maintenance - Equipment	\$0	\$0	\$0
MTC Struct/Impr & Grounds	\$0	\$0	\$1,000
Instruments & Equip <\$5000	\$14,950	\$10,000	\$17,000
Medical, Dental and Lab	\$0	\$0	\$0
Memberships	\$0	\$0	\$0
Office Expense	\$0	\$0	\$0
Postage	\$500	\$359	\$500
Books & Subscriptions	\$0	\$0	\$0
Computers/Software <\$5000	\$3,600	\$3,600	\$4,300
Professional & Special Services	\$38,200	\$32,898	\$40,300
Administration Fees	\$0	\$0	\$0
ADP Payroll Fees	\$0	\$0	\$0
Legal Fees	\$3,000	\$0	\$2,000
Publications & Legal Notices	\$0	\$0	\$0
Rents/Leases-Equipment	\$0	\$0	\$0
Rents/Leases-Structure	\$0	\$0	\$0
Special Departmental Expense	\$0	\$0	\$0
Cost Allocations	\$0	\$0	\$0
Transportation and Travel	\$3,000	\$500	\$3,000
Training and Travel	\$0	\$0	\$0
Utilities	\$5,500	\$1,600	\$5,500
Services and Supplies Total	\$74,750	\$57,424	\$80,600
Contrib to Other Agencies	\$0	\$0	\$0
Data Processing Service	\$0	\$0	\$0
Motor Pool Charges	\$3,240	\$14,142	\$4,500
MTC-Radio/Comm Equipment	\$0	\$0	\$0
Liability Insurance	\$0	\$0	\$0
Telephone Services	\$0	\$0	\$0
Other Charges Total	\$3,240	\$14,142	\$4,500
Fixed Assets	\$38,000	\$23,060	\$41,000
Contingencies			
Itfr(-) Budget Unit 872	\$452,480	\$359,737	\$425,283
Increase Designations	\$0	\$0	\$0
Total Expenditures	\$1,054,402	\$860,675	\$1,013,607

Budget Detail: Unit 873 - Innovative Technologies Group

REVENUE PLAN

	FY 2003/04 Adjusted Budget	FY 2003/04 Estimated Actuals	FY 2004/05 Proposed
Evaluation Fees-CY	\$0	\$0	\$0
Asbestos Notification Fee	\$0	\$0	\$0
Re-Evaluation Fees -CY	\$0	\$0	\$0
Air Toxics-AB-2588	\$0	\$0	\$0
Application Fees	\$0	\$0	\$0
Annual Fees	\$0	\$0	\$0
Notice of Violation	\$0	\$0	\$0
MVFF Fee	\$0	\$0	\$0
Source Test Fee	\$0	\$0	\$0
DAS	\$0	\$0	\$0
Monitoring	\$0	\$0	\$0
Licenses, Permits Total	\$0	\$0	\$0
Use of Money	\$0	\$0	\$0
Motor Vehicle	\$0	\$0	\$0
State-Other	\$0	\$0	\$0
Intrgov Rev State Total	\$0	\$0	\$0
Intrgov Rev-Federal	\$0	\$0	\$0
Contributions - Other Agencies	\$0	\$0	\$0
Reimb for District Services	\$1,195,746	\$647,173	\$1,089,630
Environmental Review	\$0	\$0	\$0
Environmental Impact-AQAP	\$0	\$0	\$0
Other Sales	\$0	\$0	\$0
Reimb Charges-Air Pollution	\$0	\$0	\$0
Miscellaneous Revenues	\$0	\$0	\$0
Miscellaneous Revenues Total	\$0	\$0	\$0
Other Fin Sources	\$0	\$0	\$0
Non Rev Receipt	\$0	\$0	\$0
Sub-Total Revenues	\$1,195,746	\$647,173	\$1,089,630
Other Financing Sources			
Fund Balance Available	\$0	\$0	\$0
Release of Designations	\$0	\$0	\$0
Total Other Financing Sources	\$0	\$0	\$0
Total Revenue	\$1,195,746	\$647,173	\$1,089,630

EXPENDITURE PLAN

	FY 2003/04 Adopted Budget	FY 2003/04 Estimated Actuals	FY 2004/05 Proposed
Regular Salaries	\$152,947	\$126,335	\$151,680
Compensated Absences	\$0	\$0	\$0
Contractors on Payroll	\$0	\$0	\$0
Extra Help and/or Labor	\$0	\$0	\$0
Overtime	\$0	\$0	\$0
Retirement Contribution	\$23,260	\$11,825	\$25,600
FICA/Medicare	\$2,218	\$1,814	\$2,136
Social Security Alternative	\$0	\$0	\$0
Health Insurance Contrib	\$9,461	\$3,743	\$3,450
Life & Disability Insur	\$0	\$0	\$0
Unemployment Ins Contribution	\$0	\$0	\$0
Workers Compensation	\$0	\$0	\$0
Salaries and Benefits Total	\$187,885	\$143,717	\$182,866
Clothing and Personal	\$0	\$0	\$0
Communications	\$400	\$370	\$500
Household Expense	\$0	\$0	\$0
Maintenance - Equipment	\$0	\$0	\$0
MTC Struct/Impr & Grounds	\$0	\$0	\$0
Instruments & Equip <\$5000	\$6,000	\$1,800	\$6,000
Medical, Dental and Lab	\$0	\$0	\$0
Memberships	\$0	\$0	\$0
Office Expense	\$0	\$0	\$0
Postage	\$0	\$112	\$0
Books & Subscriptions	\$0	\$0	\$0
Computers/Software <\$5000	\$0	\$0	\$0
Professional & Special Services	\$825,000	\$350,000	\$725,000
Administration Fees	\$0	\$0	\$0
ADP Payroll Fees	\$0	\$0	\$0
Legal Fees	\$0	\$0	\$0
Publications & Legal Notices	\$0	\$0	\$0
Rents/Leases-Equipment	\$0	\$0	\$0
Rents/Leases-Structure	\$0	\$0	\$0
Special Departmental Expense	\$0	\$0	\$0
Cost Allocations	\$0	\$0	\$0
Transportation and Travel	\$8,000	\$5,000	\$8,000
Training and Travel	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Services and Supplies Total	\$839,400	\$357,282	\$739,500
Contrib to Other Agencies	\$0	\$0	\$0
Data Processing Service	\$0	\$0	\$0
Motor Pool Charges	\$0	\$0	\$0
MTC-Radio/Comm Equipment	\$0	\$0	\$0
Liability Insurance	\$0	\$0	\$0
Telephone Services	\$0	\$0	\$0
Other Charges Total	\$0	\$0	\$0
Fixed Assets	\$7,500	\$0	\$0
Contingencies	\$0	\$0	\$0
Itfr(-) Budget Unit 873	\$160,961	\$146,174	\$167,264
Increase Designations	\$0	\$0	\$0
Total Expenditures	\$1,195,746	\$647,173	\$1,089,630

State Controller
County Budget Act
(1985)

COUNTY OF SANTA BARBARA
State of California

District Budget Form

SUMMARY OF SPECIAL DISTRICT BUDGETS
For Fiscal Year 2004-2005

SCHEDULE 13

DISTRICT AND FUND (1)	AVAILABLE FINANCING				FINANCING REQUIREMENTS		
	Estimated Fund Balance Unreserved/ Undesignated June 30, 2003 (2)	Cancellation of Prior Year Reserves Designations (3)	Estimated Additional Financing Sources (4)	Total Available Financing (5)	Estimated Financing Uses (6)	Provisions For Res &/or Designations (New or Inc) (7)	Total Financing Requirements June 30, 2004 (8)
AIR POLLUTION CONTROL DISTRICT							
871 SB Co Air Pollution Control 1960	\$676,325	\$381,713	\$4,837,315	\$5,895,353	\$5,895,353	0	\$5,895,353
872 Air Quality Offshore 1960	0	0	\$1,013,607	\$1,013,607	1,013,607	0	\$1,013,607
873 Innovative Technology 1960	0	0	\$1,089,630	\$1,089,630	\$1,089,630	0	\$1,089,630
	\$676,325	\$381,713	\$6,940,552	\$7,998,590	7,998,590	0	\$7,998,590

State Controller
County Budget Act
(1985)

COUNTY OF SANTA BARBARA
State of California

District Budget Form

SUMMARY OF SPECIAL DISTRICT BUDGETS
For Fiscal Year 2004-2005

SCHEDULE 14

DISTRICT AND FUND			Fund Balance June 30, 2003	LESS:FUND BALANCE-RESERVED/DESIG JUNE 30			Fund Balance Unreserved/ Undesignated June 30, 2004 Actual
				Encumbrances	General & Other Reserves	Designations	
(1)			(2)	(3)	(4)	(5)	(6)
AIR POLLUTION CONTROL DISTRICT							
871	SB Co Air Pollution Control	1960	\$1,706,796	0	\$397,124	\$593,948	\$715,724

State Controller
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(1985)

COUNTY OF SANTA BARBARA
State of California

District Budget Form

SUMMARY OF SPECIAL DISTRICT BUDGETS
For Fiscal Year 2004-2005

SCHEDULE 15

DISTRICT AND DESCRIPTION - PURPOSE (1)	Reserves/ Designations Balance as of June 30, 2003 (2)	Amount Made Available for Financing by Cancellation		Increases or New Reserves/Desig to be Provided in Budget Year		Total Reserves/ Designations for Budget Year June 30, 2004 (7)
		Recommended (3)	Approved/ Adopted by the Governing Board (4)	Recommended (5)	Approved/ Adopted by the Governing Board (6)	
AIR POLLUTION CONTROL DISTRICT						
871 APCD - Reserve for Cash Flow and Future Use	\$1,549,989	0	495,685	0		\$1,054,304

Projects Funded with Motor Vehicle Registration Funding

FISCAL YEAR 2004/2005 PROJECTS

	Funding
New Projects (Managed by ITG)	\$100,000
SBCAG Planning work	\$20,000
Clean Air Express Operation-SBCAG	\$80,000
Total DMV FY 2004/2005 Project Funds	\$200,000

Projects Funded with Other Grant Funds

INNOVATIVE TECHNOLOGIES PROJECTED EXPENDITURES

	Funding
Marine Trawler Repowers	\$25,000
Marine Shipping Retrofit Program	\$100,000
ARB School Bus Program	\$225,000
Heavy Duty Diesel Programs	\$200,000
Agricultural Programs	\$175,000
ITG Projects Funded in FY 2004/2005	\$725,000