

Agenda Date: June 17, 2010
Agenda Placement: Regular
Estimated Time: 15 Minutes
Continued Item: Yes

Board Agenda Item

TO: Air Pollution Control District Board

FROM: Terry Dressler, Air Pollution Control Officer

CONTACT: Donald Kendig, Business Manager (961-8854)

SUBJECT: Adoption of the Fiscal Year 2010-11 Budget

RECOMMENDATION:

1. Hold a public hearing to consider and adopt the budget for Fiscal Year 2010-11, as presented in the *Fiscal Year 2010-11 Comprehensive Program Summary and Adopted Budget* document (Attachment A).
2. Adopt the
 - A.) Budget Resolution (Attachment B) approving the Fiscal Year 2010-11 APCD Budget,
 - B.) Salary Resolution (Attachment C) reclassifying an Air Pollution Inspector Supervisor to an Air Quality Engineering Supervisor, and an Office Technician to an Office Technician – Confidential, and
 - C.) 401(h) Retiree Medical Account Fiscal Year 2010-11 Contribution Resolution (Attachment D) setting forth the contributions for the fiscal year.

DISCUSSION:

Attachment A - Comprehensive Program Summary and Adopted Budget for Fiscal Year 2010-11

On May 20, 2010, your Board held the first of two required public hearings on the APCD's budget for Fiscal Year (FY) 2010-11. The purpose of that hearing was to solicit additional public comment and receive direction from your Board. Prior to that hearing, staff held a public workshop on April 9, 2010.

Changes to the proposed budget presented in May include:

- lowering the forecasted April to April CPI for Rule 210 fees from 2.0% to 1.8% for the reported April to April CPI, which did not result in a material change in anticipated revenues,
- adding a release of designations in the amount of \$150,000 for one-time, non-pensionable employee benefits subject to collective bargaining, which does not affect Rule 210 fees or reimbursable costs,

- increasing the Administrative Overhead and Benefits expense amounts by \$150,000 under Administration Division for the one-time, non-pensionable employee benefits previously mentioned,
- updating the job class table for the accidental omission of an Office Technician reclassification to Office Technician – Confidential, which has no affect on budgeted expenditures,
- correcting the Character of Expenditures chart on page 10 for the accidental omission of the Other Financing Uses category and previous year grant figures that needed updating,
- updating the reserve and designation schedules for the net effect of the above changes on savings, and
- updating all other related expenditure, revenue, and designation charts, graphs, tables, and narrative.

The adopted budget, as adjusted since the May hearing, is \$9,685,821. This is a \$150,000 increase from the original proposal of \$9,535,821. You may adopt this budget as presented in the *Fiscal Year 2010-11 Comprehensive Program Summary and Adopted Budget* document, or as modified for any changes you may like to make to it.

Attachment B – Budget Resolution

The attached budget resolution formalizes the adoption of the Fiscal Year 2010-11 budget, incorporating by reference the budget documents presented, hearing proceedings, and decisions by the Board in making any final budget adjustments. It also authorized the Air Pollution Control Officer and Auditor Controller to make adjustments to the final budget during the year for ministerial items, items required by financial reporting pronouncements, and administrative efficiencies.

Attachment C – Salary Resolution

The attached salary resolution amends the original Salary Resolution No. 97-05. This is an incremental process as personnel actions are brought before your Board. This resolution recognizes the Job Class Table on page 12 of the *Fiscal Year 2010-11 Comprehensive Program Summary and Adopted Budget* document (attachment A) as superseding all previous modifications to Sections 5 & 9 of the original Salary Resolution No. 97-05. The Job Class Table reclassifies an Air Pollution Inspector Supervisor to an Air Quality Engineering Supervisor, and an Office Technician to an Office Technician – Confidential.

Attachment D – 401(h) Retiree Medical Account Fiscal Year 2010-11 Contribution Resolution

The attached contribution resolution provides for the making of contributions to the District's 401(h) Retiree Medical Account for fiscal year 2010-11 in accordance with Internal Revenue Code and Retirement System staff guidance. As part of the budget adoption process, a resolution, such as this, will be provided every fiscal year we plan on making contributions.